

(Subject to Approval)
CITY OF SWISHER, IOWA
CITY COUNCIL MEETING MINUTES
JANUARY 11, 2021

In order to help stop the spread of the COVID-19 virus, this meeting was held electronically. Chapter 21.8 of the Iowa Code permits electronic meetings where all members participate remotely when in-person meeting is impossible or impractical, which is true during this crisis. Therefore, only City Clerk/Finance Officer Tawnia Kakacek was present at the Swisher City Hall at 66 2nd Street SW, Swisher, IA. Anyone could dial in or connect electronically to hear the actual meeting.

REGULAR CITY COUNCIL MEETING

Call To Order: Mayor Christopher Taylor called the Swisher Council Meeting to order at 7:03 p.m. in Swisher, Iowa on January 11, 2021 via conference call.

Council Present: Via conference call were Mary Gudenkauf, Jerry Hightshoe, Rebekah Neuendorf, James Rowe, Michael Stagg.

Also Present: City Clerk/Finance Officer Tawnia Kakacek. Via conference call were HR Green Representatives Tim Cutsforth and Aaron Granquist, Johnson County Sheriff Brad Kunkel and Lieutenant Chris Wisman, Kim Grier.

Consent Agenda: Kakacek noted Agenda Item 4a.-Pay Estimate for Division Street Project needs to be removed as not ready. After review, Neuendorf moved, seconded by Rowe to approve the Consent Agenda consisting of: Agenda with removing Item 4a.-Pay Estimate; December 14, 2021 Minutes; updated List of Claims; December 2020 Clerk/Treasurer's Report and Utility Balance Report; Resolution No. 2021-01 appointing Jerry Hightshoe as Fire Department Representative; Resolution No. 2021-02 appointing Edward Kringle to Parks & Recreation Commission; Class B Native Wine Permit with Outdoor Service and Sunday Sales for Vault Boutique. Roll call vote was taken. All ayes. Motion carried.

Citizen Comments: No citizens comments were presented either verbally or written.

Reports:

Engineer: HR Green Representative Cutsforth noted he did some cost estimates for future projects; closing out paperwork on Division Street Project Phase 1 and doing drawing revisions on Phase 2. He asked Council if okay for him to review and recommend updates of references for Swisher SUDAS. Council agreed to have him do this.

Mayor: Mayor Taylor reported the following: attended the Iowa Mayor Association meeting last week with working on legislative priorities, more local control, etc.; have Johnson County Emergency Management meeting Wednesday for budget amendment and another meeting in 2 weeks for next year budget; County Assessor Board Meeting on January 19th, and Johnson County Metropolitan Planning Organization on January 27th for by-laws amendment and smooth out representation on ECICOG with urban and rural participants.

Council: No report.

Employees: Mayor and Council reviewed Public Works written report and is on file for public review. Kakacek report the following: dealing with several nuisances; having FEMA meetings regarding storm; will be doing W2s and 1099s before end of month; IPERS audit tomorrow; sent out chicken permit renewal reminders; setting up Board of Adjustment Meeting; working on next year budget. She asked if they want the budget meetings in person or zoom or both. Council agreed to have in person and do zoom as well at the library meeting room.

BUSINESS:

Curb Replacement on Library Lot: Kakacek noted there is a FEMA mitigation opportunity to use concrete instead of asphalt to replace the curb on library lot on 2nd Street with FEMA paying 75%. There is a quote for asphalt of \$5,500 and engineer estimate of \$7,000 for concrete. After discussion, Gudenkauf moved, seconded by Stagg to have the curb replaced with concrete. Roll call vote. All ayes. Motion carried.

Outlot C, Fisher 5th Addition: Kakacek noted if parking on Outlot C continues, the City could file a municipal infraction seeking a fine and Court Order per city attorney. Council directed a certified letter sent to renter and property owner regarding actions that may be done if they don't remove their parking on Outlot C and put on the next regular council meeting agenda for update.

Johnson County Sheriff: Johnson County Sheriff Brad Kunkel introduced himself and presented proposed contract with increased rate. Kunkel recommended the City increase hours next year as Swisher continues to grow. He noted they will be changing their monthly activities report for Swisher from calendar year to fiscal year with more detail. Gudenkauf asked if they can monitor the speed on Division Street as easy to speed on the new road. Council appreciative to get more detailed reports. Council will vote on contract at future date.

Swisher Fun Days Requests: After review, Hightshoe moved, seconded by Rowe to approve Swisher Fun Days requests as follows: city pay for port-o-potties/handwashing sinks, city provide a dumpster for the weekend, city waives vendor permits for Fun Days Market and have market at Downtown Park, grant permission to use the lot west of library for children's petting zoo, city pay for fireworks, street closures permit for July 30 and 31, 2021. Roll call vote. Ayes: Gudenkauf, Hightshoe, Rowe, Stagg. Abstain: Neuendorf. Nays: None. Motion carried.

Set Public Hearing Date-Amend Chapter 155.05-Amendment to Building Code: Kakacek noted Section 155.05(2)(1) conflicts with Section 155.06 regarding permits required. Neuendorf moved, seconded by Stagg to set public hearing date for February 8, 2021 at 7 p.m. to amend Chapter 155.05. Call for vote. All ayes. Motion carried.

Investment Policy. Kakacek noted this needs to be reviewed annually. Council reviewed Swisher Investment Policy and made no changes.

Gudenkauf left at 7:51 p.m.

Correspondence: Council reviewed the following: thank you letter from Kies for excellent service; nuisance letter; timeline of delinquent account; Chicken Permit for 303 Rose Avenue SW. Rowe asked about the nuisance letter regarding shed. Mayor and Kakacek gave update.

Adjournment: Motion by Rowe, seconded by Stagg adjourn. Call for vote. All ayes. Motion carried. Meeting adjourned at 8:05 p.m.

Tawnia Kakacek, City Clerk/ Finance Officer

Christopher Taylor, Mayor