

(Subject to Approval)  
**CITY OF SWISHER, IOWA**  
**CITY COUNCIL MEETING MINUTES**  
**JANUARY 9, 2023**

Anyone could attend in person, dial-in or connect electronically to hear the actual meeting.

**REGULAR CITY COUNCIL MEETING**

**Call To Order:** Mayor Christopher Taylor called the Swisher Council Meeting to order at 6:30 p.m. at Swisher Library, Swisher, Iowa on January 9, 2023.

**Council Present:** Mary Gudenkauf, Kris Heims, Rebekah Neuendorf, Kody Pudil and Michael Stagg.

**Also Present:** City Clerk/Finance Officer Tawnia Kakacek, Communication Coordinator Julie Persons, Chad McCleary-ION Environmental, HR Green Engineer Joshua Scanlon and Tim Cutsforth, Jeremy Coleson, AJ Vens, Gene Beard.

**Consent Agenda:** Heims moved, seconded by Neuendorf to approve the Consent Agenda consisting of: Agenda, December 12, 2022 Council Minutes; updated List of Claims; December 2022 Clerk/Treasurer Report & Utility Balance Report; Alcohol License and Outdoor Service Renewal for Club 671; Resolution No. 2023-01-Reappointing Randy Hurlbert to Planning & Zoning Commission; notice of Board of Adjustments vacancies. Roll call vote. Ayes: Gudenkauf, Heims, Neuendorf, Pudil, Stagg. Nays: None. Motion carried.

**Citizen Comments:** None.

**Reports:**

**Sheriff:** None. Deputy arrived later but had no report.

**Engineer:** None.

**Mayor:** Taylor noted he is attending several meetings this month as representative of Swisher, including County Assessor Board, Metro Planning Organization, EMA Commission, and ECICOG.

**Council:** No reports.

**Employees:** McCleary noted the furnace had to be worked on and his report is on file at city hall. Hoover, Persons and Kakacek written reports are on file at city hall.

**Miscellaneous Reports:** Swisher Parks & Recreation 11-16-22 and 12-14-22 Minutes and Swisher Comprehensive Plan Committee Town Hall 1-11-23 Meeting information.

**BUSINESS:**

**Certificate of Appreciation:** Mayor Taylor presented Certificate of Appreciation to Gene Beard for serving 32 years on Swisher's Board of Adjustment. Thank you to Beard for his commitment to Swisher.

**Review and Approve Water System Questions & Answers Document:** Mayor, council, staff and engineer went over document and made changes. Council approved document with the changes. This will be sent out to residents via mail regarding upcoming water election.

**Set Verbiage for March Election Regarding Water System:** Council reviewed and changed proposed verbiage for ballot of election March 7, 2023. Gudenkauf moved, seconded by Neuendorf to approve changed verbiage for March election for municipal water.

**Next Steps for Public and County Notification of March Special Election:** Kakacek will send ballot to Johnson County Elections Department and confirm location and time of election. Kakacek inquired who was to draft cover letter. Gudenkauf volunteered to draft cover letter and councilmembers can send her recommendations of what to put in letter. After discussion, a cover letter, questions and answers document will be mailed out to residents regarding election to vote on municipal water. It was requested that discussion of the format of the public water meetings be on next council agenda. Scanlon recommended Council be present at these meetings to discuss with public.

**Sewer Project off Oak Avenue:** Cutsforth noted the request for change on Oak Avenue last meeting was not needed as they can still do Option 1. He met with the contractor and explained how it could be done. He noted that the math calculations the contractor was using was incorrect. Cutsforth noted there needs to be cement encasement on line to go under the creek which he didn't know if the contractor had in his bid. He noted the cement would be around \$5000 and recommended council approve this encasement and go back to Option 1. After discussion, Stagg moved, seconded by Heims, to rescind change order approved on 1-5-23 and go back to Option 1. Roll call vote. Ayes: Gudenkauf, Heims, Pudil, Stagg. Abstain: Neuendorf. Motion carried. Motion by Pudil, seconded by Stagg, to increase total cost of project to \$53,000 to include concrete encasements. Roll call vote. Ayes: Gudenkauf, Heims, Pudil, Stagg. Abstain: Neuendorf. Motion carried. Cutsforth will be meeting with contractor again tomorrow to go over everything.

**Refer to Planning & Zoning-Accessory Dwelling Unit Code:** Council reviewed request from the Housing Action Team of the Johnson County Livable Community for Successful Aging Policy Board to add an ordinance/code for Accessory Dwelling Units. They would like to see all cities have code that are similar in nature and supportive of these units. These ADU units would assist seniors to remain in their homes as they age. Kakacek noted she has sent this to the engineer as well. Motion by Pudil, seconded to Gudenkauf to refer this request to Planning & Zoning. Call for vote. All ayes. Motion carried.

**Johnson County Downtown Walk in Swisher:** Iowa City Development for Johnson County will be doing a Downtown Walk in Swisher on March 14<sup>th</sup>. Kakacek inquired of council and mayor who would like to be there. Neuendorf and Mayor volunteered. Pudil noted he would go if the Mayor can't.

**Resolution No. 2023-02—Appoint Fire Department Representative:** Neuendorf volunteered to be representative again. Motion by Pudil, seconded by Stagg, to approve Resolution No. 2023-02 appointing Rebekah Neuendorf as Fire Department Representative for City of Swisher. Roll call vote. Ayes: Gudenkauf, Heims, Pudil, Stagg. Abstain: Neuendorf. Resolution No. 2023-02 passed.

**Resolution No. 2023-03—Approve Investment Policy:** Kakacek noted Hills Bank increased maximum amount for depositing city funds. After review Stagg moved, seconded by Heims, to approve Resolution No. 2023-03 entitled "A RESOLUTION AUTHORIZING THE COUNCIL TO APPROVE AN INVESTMENT POLICY FOR THE CITY OF SWISHER". Roll call vote. Ayes: Gudenkauf, Heims, Neuendorf, Pudil, Stagg. Nays: None Resolution No. 2023-03 passed.

**Correspondence** Pudil read aloud what was in the correspondence in Dropbox file as it didn't get transferred correctly on their laptops. Kakacek will email them the correspondence. The correspondence was: library renewal contract with City of Shueyville; chicken permit renewal for 224 Jefferson Avenue; Solar Energy Breakfast invitation; Rural Boost Program information by Johnson County Iowa City Area Development; city insurance update; county update of COVID and Derecho obligated funds; Iowa Gaming Association information. Heims reminded everyone that Wednesday, January 11<sup>th</sup> from 5:30 p.m. to 7:00 p.m. at Swisher American Legion will be Town Visioning Meeting and encourage residents and council/mayor to attend. Mayor noted he will be attending annual Mayor breakfast with College Community School District. They inform the mayors of their school district plans. Mayor noted if there is anything council wants addressed with the school district, let him know.

**Adjournment:** Motion by Stagg, seconded by Gudenkauf to adjourn. Call for vote. All ayes. Motion carried. Meeting adjourned at 7:38 p.m.

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Tawnia Kakacek, City Clerk/ Finance Officer

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Christopher Taylor, Mayor