REGULAR CITY COUNCIL MEETING

CALL TO ORDER: Mayor Pro-Tem Angie Hinrichs called the council meeting to order at 7:00 p.m. at Swisher City Hall, Swisher, Iowa on October 10, 2016.

Council Present: Angie Hinrichs, Mary Gudenkauf, Rebekah Neuendorf, Mike Stagg. Absent: Larry Svec.

Also present: City Clerk/Finance Officer Tawnia Kakacek, Public Works Supervisor Craig Vondracek, City Engineer Tim Cutsforth, Johnson County Sheriff Deputy, Amanda Mize, Clint and Katie Haight, Scott Ritter-Hart Frederick Consultants, Fire Department Representatives-Gene Beard, Chris Muszynski, D’Lynn Pokorney.

Consent Agenda: After review and discussion, Gudenkauf moved, seconded by Neuendorf, to approve the Consent Agenda consisting of: Agenda; September 12, 2016 Regular and Special Meeting Minutes; updated List of Claims; September 2016 Clerk/Treasurer Reports and Utility Billing Audit Reports; 2017-18 TIF Certification, and notice of positions available on the Park/Recreation, Board of Adjustments and Planning & Zoning Commissions. Roll call vote was taken. All ayes. Absent: Svec. Motion carried.

Citizens’ Comments: None.

Reports:
Engineer: City Engineer Cutsforth noted the following: met with Division Street Steering Committee and will meet on October 24th from 6-8 p.m. at the American Legion Hall; met with railroad company regarding Central Avenue drainage and Division Street; waiting for test results on the county building to be purchased by city.

Employees: Vondracek noted the following: installed plants at city hall and will be installing plants at the west Swisher Welcome Sign; will be closing the parks in couple of weeks; purchased two new Christmas decorations; sand and salt for the streets will be coming soon. Kakacek noted the following: will mail notice to residents of Division Street informational meeting; Farmer’s Market is done for the season; library board member will be working with her on obtaining donations for the message board; will be attending budget workshop and IMFOA fall conference; city hall carpet will be cleaned on November 4th; sent budget letters to departments; and submitted paperwork to the State requesting No Further Action Certificate for D & G Lot cleanup.

Miscellaneous: Council reviewed Library Board 8-29-16 Minutes; Planning & Zoning 9-26-16 Minutes; IMWCA safety and loss site visit report and Vondracek’s recommendations; legislative changes that could affect city code.

BUSINESS:
Public Hearing to Rezone: Motion by Gudenkauf, seconded by Stagg, to open public hearing to consider rezoning Clint & Katie Haight Property (711 Swisher View Drive) from AG-Agricultural to 12RS-Single-Family Residential. Call for vote. All ayes. Absent: Svec. Motion carried and public hearing opened at 7:06 p.m. No verbal or written comments were received. Motion by Neuendorf, seconded by Gudenkauf to close public hearing. Call for vote. All ayes. Absent: Svec. Motion carried and public hearing closed at 7:08 p.m.

1st Reading and Final Reading of Ord.#259—Rezone Haight property: After discussion, Gudenkauf moved, seconded by Stagg, to introduce Ordinance #259 by title only entitled “AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE MUNICIPAL CODE OF SWISHER, IOWA, REGARDING 2.96 ACRES OWNED BY CLINT AND KATIE HAIGHT TO SWISHER, IOWA” from Agriculture to 12RS-Residential Single and be given its first reading. Roll call vote. Ayes: Gudenkauf, Hinrichs, Neuendorf, Stagg. Nays: None. Absent: Svec. Motion carried. Motion by Stagg, seconded by Neuendorf, that the laws and rules providing that ordinances be considered and voted on for passage at two council meetings prior to the meeting at which it is to be finally passed be suspended and dispensed with and that Ordinance #259 be placed on its last reading. Roll call vote. Ayes: Gudenkauf, Hinrichs, Neuendorf, Stagg. Nays: None. Absent: Svec. Motion carried. Motion by Gudenkauf, seconded by Neuendorf, to place Ordinance #259 upon its final passage and be adopted. Roll call vote. Ayes: Gudenkauf, Hinrichs, Neuendorf, Stagg. Nays: None. Absent: Svec. Motion carried. Ordinance #259 adopted.

Resolution No. 2016-42—Approve Sweet Apple Hill Preliminary &Final Plat: After discussion and review, Gudenkauf moved, seconded by Neuendorf, to approve Resolution No. 2016-42 entitled “A RESOLUTION

Public Hearing to Change Speed Limits: Motion by Stagg, seconded by Neuendorf, to open public hearing to consider changing speed limit on Alan Avenue to 15 miles per hour from 25 miles per hour. Call for vote. All ayes. Absent: Svec. Motion carried and public hearing opened at 7:16 p.m. Amanda Mize noted the county’s traffic speed sign has slowed the traffic on Alan Avenue but the trucks still drive thru Alan Avenue. Deputy Sheriff will email deputies to keep speed sign there longer. Engineer noted the code requires trucks take direct route. Kakacek noted she left message for developer that the contractors are to enter and exit on Division Street and not thru Alan Avenue. No written comments were received. Motion by Neuendorf, seconded by Stagg to close public hearing. Call for vote. All ayes. Absent: Svec. Motion carried and public hearing closed at 7:26 p.m.

1st Reading and Final Reading of Ord.#260—Change Speed Limit on Alan Avenue: After discussion, Stagg moved, seconded by Gudenkauf, to introduce Ordinance #260 by title only entitled “AN ORDINANCE AMENDING THE MUNICIPAL CODE OF SWISHER, IOWA, CHAPTER 63.04 SPECIAL SPEED RESTRICTIONS” changing speed limit for Alan Avenue to 15 miles per hour and be given its first reading. Roll call vote. Ayes: Gudenkauf, Hinrichs, Neuendorf, Stagg. Nays: None. Absent: Svec. Motion carried. Motion by Stagg, seconded by Gudenkauf, that the laws and rules providing that ordinances be considered and voted on for passage at two council meetings prior to the meeting at which it is to be finally passed be suspended and dispensed with and that Ordinance #260 be placed on its last reading. Roll call vote. Ayes: Gudenkauf, Hinrichs, Neuendorf, Stagg. Nays: None. Absent: Svec. Motion carried. Motion by Neuendorf, seconded by Gudenkauf, to place Ordinance #260 upon its final passage and be adopted. Roll call vote. Ayes: Gudenkauf, Hinrichs, Neuendorf, Stagg. Nays: None. Absent: Svec. Motion carried. Ordinance #260 adopted.

Payment to LL Pelling: After engineer’s recommendation for partial payment as the crack seal costs was not included in payment request, Gudenkauf moved, seconded by Neuendorf to make partial payment to LL Pelling of $20,643.70 for 2016 Street Project. Roll call vote was taken. All ayes. Absent: Svec. Motion carried.

Payment to Bushman Excavating: After engineers’ recommendation to pay, Gudenkauf moved, seconded by Stagg, to approve partial payment to Bushman Excavating of $29,865.15 for Orchard Street Storm Sewer Project. Roll call vote was taken. All ayes. Absent: Svec. Motion carried.

Storage of EMA Equipment: Gene Beard noted the Johnson County EMA would like to store EMA equipment/trailer in Swisher for northern Johnson County emergencies. He recommended it be stored in the city garage north of the downtown park. Vondracek said it wouldn’t be a problem to store it there. Beard noted a 3-way agreement would be done for the usage of the building. Council gave consensus to proceed with an agreement.

Request for Funds from Jefferson-Monroe Fire Department: Fire Department Representatives Gene Beard, Chris Muszynski, and D’Lynn Pokorney presented request of $10,000 to help pay for a well installation that flows 300 gallons per minute at the fire station since Cedar Rapids no longer allows them to use their water for emergencies. They will also be asking City of Shueyville for $10,000. Beard notes the fire department will be paying for the additional costs for installation, electrical and plumbing connections. The quote to install well is $22,060.00. Kakacek noted there is money available in the general fund but would have to do a budget amendment. After discussion. Gudenkauf moved, seconded by Stagg, to approve payment of $10,000 for well installation at Jefferson-Monroe Fire Department. Roll call vote was taken. All ayes. Absent: Svec. Motion carried.

Service Line Warranty Program: Neuendorf questioned if this program would cover for pre-existing conditions. Council would also like to see example of letter going to residents. Kakacek will get information and present at next regularly scheduled council meeting.

Post Part-Time Position: Vondracek noted Teslik will not be working the first 3 months in 2017 and need someone to help with snow removal and need a backup person for snow removal as well. Council gave consensus to post positions like last year.

Request to Purchase Tires: Vondracek noted the F250 Truck needs new tires. He presented bids from Albert Auto Service of $777.43, Discount Tire of $803.50 and $1,090.56, and Westside Tire Co. of $1,212.16. After review, Stagg moved, seconded by Neuendorf to approve purchase of tires and installation from Albert Auto Service of $777.43. Roll call vote. All ayes. Absent: Svec. Motion carried.

Correspondence: Council reviewed IDOT letter of funds available for railroad crossings and directed Kakacek to send to city engineer for possible Division Street and on Oak Avenue. Johnson County Sheriff September 2016 Reports; ICAP Update; email from ECICOG noting FEMA disaster funding available; Building Permit for 314 1st
Street SW: Chicken Permit for 75 5th Street SE; and Sewer Permit for 308 Orchard Street SW were on the council table for review.

**Adjournment**: Motion by Neuendorf, seconded by Hinrichs to adjourn. Call for vote. All ayes. Motion carried. Meeting adjourned at 8:25 p.m.

Tawnia Kakacek, City Clerk

Angie Hinrichs, Mayor Pro-Tem