

(Subject to Approval)
CITY OF SWISHER, IOWA
CITY COUNCIL MEETING MINUTES
OCTOBER 10, 2022

Anyone could attend in person, dial-in or connect electronically to hear the actual meeting.

REGULAR CITY COUNCIL MEETING

Call To Order: Mayor Christopher Taylor called the Swisher Council Meeting to order at 6:30 p.m. at Swisher Library, Swisher, Iowa on October 10, 2022.

Council Present: Mary Gudenkauf, Kris Heims, Rebekah Neuendorf and Michael Stagg. Absent: Kody Pudil. Kody Pudil joined by zoom at 6:41 p.m.

Also Present: City Clerk/Finance Officer Tawnia Kakacek, Public Works Superintendent Justin Fields, Communication Coordinator Julie Persons, Chad McCleary-ION Environmental, HR Green Engineer Cody Buelt, Fire Department Representative Gene Beard, Johnson County Sheriff Deputy, Brianna Young. Via Zoom were Heidi Kuhl of Northland Securities, Dylan Schwartz, and Taylor Crock.

Consent Agenda: Neuendorf moved, seconded by Heims to approve the Consent Agenda consisting of: Agenda, September 12 & 26, 2022 Council Minutes; updated List of Claims; September 2022 Clerk/Treasurer Report & Utility Balance Report; TIF Certification for 2023-24; 2021-22 Annual Financial Report; notice of Board of Adjustments and Planning & Zoning vacancies. Roll call vote. Ayes: Gudenkauf, Heims, Neuendorf, Stagg. Nays: None. Absent: Pudil.

Citizen Comments: Gudenkauf noted there were a couple of students here for their class. Mayor welcomed them.

Reports:

Sheriff: Council reviewed September Sheriff report.

Engineer: HR Green Engineer Buelt noted they reviewed Pond Overlook Plat, review Castek Trail Project and started work on Sanitary Sewer/Streets Project.

Mayor: Mayor noted the following: he and Kakacek attended the Iowa League of Cities annual conference; spoke with auditor as required for annual review and only written up on segregation of duties, which is not viable for all small towns. Kakacek noted she put the conference handouts on drop box for council to review. Mayor addressed rumor that the city boards/commissions stopped getting paid when they met so the council could get a raise. This is not true as council last pay raise was in October 2001.

Council: No reports.

Employees: McCleary submitted report and is on file at city hall. He noted he has been trying to get bids for grit removal at sewer plant but not having much luck. This grit removal can be done now or next spring and fall. Heims inquired what the number of loads it will take to remove the grit at sewer plant. McCleary noted Kenway bid was higher as they weren't sure how many loads it will take.

Kody Pudil zoomed in at 6:41 p.m.

Fields gave update on new shop building progress. Kakacek noted this Thursday is the last Swisher Farmers Market for 2022. She asked council to let her know whom they want to interview for public works position. Hoover, Fields and Kakacek written reports are on file at city hall.

Miscellaneous Report: Council reviewed Planning & Zoning 9-19-22 Minutes.

BUSINESS:

Public Hearing to Enter into General Obligation Loan Agreement for Public Works Facility: Motion by Gudenkauf, seconded by Stagg to open public hearing. Call for vote. All ayes. Motion carried and hearing opened at 6:47 p.m. Gene Beard asked if this loan includes the addition to the new shop building and it does. No other verbal or written comments were received. Mayor closed public hearing at 6:48 p.m.

Resolution No. 2022-50—Enter into a General Obligation Public Works Facility Loan Agreement, Authorizing the Use of a Term Sheet, and Set Date for Placement of Bonds: Motion by Neuendorf, seconded by Gudenkauf, to approve Resolution No. 2022-50 entitled “RESOLUTION TAKING ADDITIONAL ACTION ON PROPOSAL TO ENTER INTO A LOAN AGREEMENT, AUTHORIZING THE USE OF A TERM SHEET, AND SETTING DATE FOR THE PRIVATE PLACEMENT OF GENERAL OBLIGATION PUBLIC WORKS FACILITY BONDS, SERIES 2022A” for October 24, 2022 at 6:30 p.m. at Swisher Library, 72 2nd Street SW, Swisher IA. Roll call vote. Ayes: Gudenkauf, Heims, Neuendorf, Pudil, Stagg. Nays: None. Resolution No. 2022-50 passed.

Approve Engagement Letter-Dorsey-Bond Counsel for Sewer Revenue Loan: After review of letter, Stagg moved, seconded by Heims, to approve engagement letter with Dorsey as bond counsel for 2022-24 Sanitary Sewer System Improvement Project to be financed through State Revolving Fund Loan Program and authorize the mayor to sign letter. Roll call vote was taken. All ayes. Motion carried.

Resolution No. 2022-51—Set Public Hearing Date to Enter into a Sewer Revenue Loan and Disbursement Agreement and to Borrow Money: Motion by Neuendorf, seconded by Stagg, to approve Resolution No. 2022-51 entitled “RESOLUTION TO FIX A DATE FOR A PUBLIC HEARING ON PROPOSAL TO ENTER INTO A SEWER REVENUE LOAN AND DISBURSEMENT AGREEMENT AND TO BORROW MONEY THEREUNDER IN A PRINCIPAL AMOUNT NOT TO EXCEED \$732,000” for November 14, 2022 at 6:30 p.m. at Swisher Library, 72 2nd Street SW, Swisher IA. Roll call vote. Ayes: Gudenkauf, Heims, Neuendorf, Pudil, Stagg. Nays: None. Resolution No. 2022-51 passed.

Award Bid to Haul Sludge: After discussion of quotes from Midwest of \$18,000 and Bond Trigger at \$15,000, Stagg moved, seconded by Heims to approve quote from Bond Trigger of \$15,000 to remove sludge from the sewer plant. Roll call vote was taken. All ayes. Motion carried.

Remove Grit from Sewer Plant: Council deferred this until the October 24th Council Meeting so McCleary can obtain more quotes.

Direction for HR Green on New Shop Building and Site: Engineer Buelt inquired what council wants done for shop building plans and site so they can draft up agreement to do the plans. Pudil noted he would like to see different proposed locations of hoop building, landscaping, doorways, overall look of shop building and site, 3D rendering option. He prefers not to use the west end of the property. Neuendorf noted landscape is important and have layout options plus meets Fields’ shop needs. Mayor noted Cutsforth thought the hoop shed location had already been decided. After discussion, Council directed Engineer Buelt to have alternate plans for shop building and site with landscaping in 2d showing cost difference having hoop shed on east and west side of building.

Castek Park Trail Project Payment: Engineer Buelt noted there are a few items not done so withheld 5% retainage from bid and recommended to pay contractor. After discussion Stagg moved, seconded by Neuendorf, to approve partial payment to Tschiggfrie Excavating \$88,640.70 for Castek Park Trail reconstruction. Roll call vote was taken. All ayes. Motion carried.

Set Public Hearing Date-Amend Chapter 166-Subdivision Requirements-Water Storage Tanks: Motion by Heims, seconded by Neuendorf, to set public hearing date for November 14, 2022, at 6:30 p.m. at Swisher Library, 72 2nd Street SW to consider amending Chapter 166-Subdivision Requirements to add water storage tanks required for fire protection. Call for vote. All ayes. Motion carried.

Trick/Treat Night: Mayor set Halloween Trick and Treat Night for Monday, October 31st from 5:30 p.m. to 8 p.m.

Pudil left meeting at 7:21 p.m.

Purchase XMAS Decorations: Kakacek and Fields presented different options for XMAS pole decorations on Division Street. After discussion, Neuendorf moved, seconded by Heims to purchase 13 wreaths at cost of \$495.88 each plus shipping. Roll call vote. All ayes. Absent: Pudil. Motion carried. Neuendorf requested Fields to try to add more lighting to the Downtown Park during the season.

Correspondence Council reviewed the following: email from CRANDIC Rail noting they would charge the city \$1,500 per month to use their parking lot; information on federal tax credits for home energy efficiency improvements or renewable energy from Johnson County; building permits issued to 241 Alan Avenue and 307 Essex Avenue.

Adjournment: Motion by Neuendorf, seconded by Stagg to adjourn. Call for vote. All ayes. Motion carried. Meeting adjourned at 7:29 p.m.

Tawnia Kakacek, City Clerk/ Finance Officer

Christopher Taylor, Mayor