

**CITY OF SWISHER, IOWA
CITY COUNCIL MEETING MINUTES
OCTOBER 23, 2023**

This meeting was also held electronically. Anyone could attend in person, dial-in or connect electronically to hear the actual meeting.

Call To Order: Mayor Christopher Taylor called the Swisher Council Meeting to order at 6:30 p.m. at Swisher Library, Swisher, Iowa on October 23, 2023.

Council Present: Rebekah Neuendorf, Kody Pudil, Michael Stagg. Mary Gudenkauf joined by Zoom at 6:50 p.m.

Also Present: City Clerk/Finance Officer Tawnia Kakacek, Communication Coordinator Julie Persons, Tim Cutsforth-HR Green Representative, Johnson County Deputy, Daryl Hynek, Curt Cline, Norm Neal, Nick Neuendorf, Kerry Kilken, Marissa Payne, Jazmine Costaneda, Cindy and Emily Bohlkin, Trisca Smetzer.

Agenda: Motion by Stagg, seconded by Neuendorf to approve the Agenda. Call for a vote. All ayes. Motion carried. Absent: Gudenkauf.

Citizens' Comments: Curt Cline inquired when the last time to request bids for city engineer. It was noted that it was done in 2013 and has been discussed in last few years to do in the future. Norm Neal inquired when open house is for the new shop. It was decided to have it in spring per previous meeting. Daryl Hynek asked when new shop would be completed. Stagg noted they are working on the interior of building. Trisca Smetzer inquired if the public hearing on the SRF Loan on October 30th included discussion of developer paying part of cost per 166.11(2b). Cutsforth noted cost to replace current lines outside new development can't go back to the developer per state code, but they have to pay to hook up to the sewer system. If the City wanted to increase the size of line, developer could pay difference in size of line which wouldn't be a sizeable amount. Mayor noted there has already been infiltration issues on these sewer lines to be replaced. Smetzer noted several cities are having trouble using the required TIF Low-to-Moderate Income set aside due to regulations. She also noted the developer for this project did development in Palo and had issues with homebuilding contractor. Cutsforth believed the property owners in this proposed development would get their own contractor.

Public Hearing to Consider Amending Chapter 121.05 -Cigarette/Tobacco Permits

Issuance and Expiration: Mayor opened public hearing at 6:44 p. Curt Cline inquired what the changes were. Mayor noted that it changed to report to Iowa Department of Revenue. There were no written comments submitted. Mayor closed the public hearing at 6:46 p.m.

Gudenkauf joined at 6:50 p.m. by Zoom.

1st and Final Reading of Ordinance — Amend Chapter 121.05-Cigarette/Tobacco Permits Issuance and Expiration: Pudil moved, seconded by Neuendorf to introduce Ordinance #301 by title only entitled "AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF SWISHER, IOWA, BY AMENDING PROVISIONS PERTAINING TO CIGARETTE AND TOBACCO PERMITS" and be given its first reading. Roll call vote. Ayes: Gudenkauf, Neuendorf, Pudil, Stagg. Nays: None. Ordinance #301 was given its first reading. Motion by Pudil, seconded by Stagg that the laws and rules providing that an ordinance be considered and voted on for passage at two council meetings prior to the meeting at which it is to be finally passed be suspended and dispensed with for Ordinance #301. Roll call vote. Ayes: Gudenkauf, Neuendorf, Pudil, Stagg. Nays: None. Motion carried. Motion by Stagg, seconded by Neuendorf to place Ordinance #301 upon its third and final passage and be adopted. Roll call vote. Ayes: Gudenkauf, Neuendorf, Pudil, Stagg. Nays: None. Motion carried. Ordinance #301 was adopted.

Development Agreement with Forrest Ridge LLC: Council reviewed email from Mark Ralston of Forrest Ridge LLC noting the development is on hold as the \$300,000 TIF Rebate offered was not enough to start the development with this economy. Mayor corrected his own statement from previous meeting about city not offering a TIF Rebate to other developers in the past. There was a TIF Rebate offered in 2005/2006 for \$684,000 for a subdivision to east of town. Mayor asked Council if what they wanted to do any other action with current developer. After discussion, Council declined any additional action.

Resolution No. 2023-45—Approve Engineering Agreement: Pudil noted the City should get bids from variety of engineers for city engineer next August/September. It was noted the City has been happy with the current engineer and has been doing a lot of projects for the City. The Council didn't want to change engineers during these projects. After review of agreement, Pudil moved, seconded by Neuendorf to approve Resolution No. 2023-45 entitled 'A RESOLUTION APPROVING BY AND BETWEEN THE CITY OF SWISHER, IOWA AND HR GREEN INC., FOR ENGINEERING SERVICES FOR THE CITY OF SWISHER'. Roll call vote. Ayes: Gudenkauf, Neuendorf, Pudil, Stagg. Nays: None. Resolution No. 2023-45 passed.

Set Public Hearing Date to Replace Chapter 160-Floodplain Regulations: Mayor noted this was required per FEMA. Stagg moved, seconded by Neuendorf to set public hearing date of November 13, 2023, at 6:30 p.m. at Swisher Library to consider replacing Chapter 160-Floodplain Regulations. Call for vote was taken. All ayes. Motion carried.

Extra Police Patrol: Nick Neuendorf noted DanceMor will have line dancing on Wednesdays until next August. Pudil would like to try some time without extra patrol. Deputy noted warmer weather promotes more activity. After discussion, Pudil moved, seconded by Stagg to extend extra police patrol on Wednesdays evenings thru November 22nd with two reserves. Call for vote. All ayes. Motion carried.

City Logo Contest: Persons noted online there were 170 votes for the different logos submitted. First place was the hand drawn logo, second place was the circled Welcome to Swisher, third place was the photo of sign. She noted the hand drawn logo wouldn't work for letterhead but would be good for social media. Council reviewed email from Sarah Thompson from Johnson County noting that there may be funds available for branding next year. Pudil recommended putting rebranding on hold for next year and send Sarah Thompson the top 3 logos and find out how we move forward. Neuendorf recommended announcing the top 3 logos and thanking them for helping with building branding throughout the City.

Notice of Annexation into Cedar Rapids: Council reviewed notice of annexation from City of Cedar Rapids. It was noted that it is outside of the Annexation Moratorium Agreement area with Cedar Rapids and Swisher. Council had no comments on this annexation to submit to Cedar Rapids.

Panel to Review Catalyst Grant Applications: Neuendorf noted if the City is supporting a business to do a Catalyst Grant, the City should support businesses when they have events, etc. on city Facebook and website as they do for nonprofit groups. Gudenkauf agreed. Persons noted this was discussed a year ago. City will investigate creating a policy for this. After discussion, Neuendorf moved, seconded by Pudil to approve the following people to be on the panel to review Catalyst Grant applications: Laura Hoover, Tawnia Kakacek, Fire Department representative, Mike Stagg, and Adam Roeder. Call for vote. All ayes. Motion carried. Kakacek will contact Roeder on this.

City Newsletter Survey: The tally from the returned newsletter survey were as follows: 47 residents wanted the quarterly newsletter mailed and 81 residents wanted eNewsletter. Persons noted the quarterly newsletter will be what is on the monthly eNewsletter. Motion by Stagg, seconded by Neuendorf, to approve mailing quarterly newsletter to the 47 residents. Call for vote. All ayes. Motion carried.

City Clerk Pay for Advertisement: Kakacek noted the City has received only one application and recommended changing the base pay range to \$18 - \$24 per hour. After discussion, Pudil moved, seconded by Gudenkauf to change the base pay range to \$18 - \$24 per hour based on experience and republish. Call for vote. All ayes. Motion carried.

Adjournment: Motion by Neuendorf, seconded by Pudil to adjourn. Call for a vote. All ayes. Motion carried. Meeting adjourned at 7:30 p.m.

Tawnia Kakacek, City Clerk/ Finance Officer

Christopher Taylor, Mayor