REGULAR CITY COUNCIL MEETING

Call To Order: Mayor Christopher Taylor called the council meeting to order at 7 p.m. at Swisher City Hall, Swisher, Iowa on October 9, 2017.

Council Present: Mary Gudenkauf, Angie Hinrichs, Larry Svec. Absent: Rebekah Neuendorf, Mike Stagg.

Also Present: City Clerk/Finance Officer Tawnia Kakacek, Public Works Superintendent Rodney McNeal, Librarian Laura Hoover, City Engineer Tim Cutsforth and Arielle Gebhart, Johnson County Deputy, Jerry Hightshoe, Gene Beard, Liam Wilkins, Traci Berquam.

Consent Agenda: After review and discussion, Gudenkauf moved, seconded by Hinrichs, to approve the Consent Agenda consisting of: Agenda; September 11, 2017 Regular and Special Meeting Minutes; List of Claims; September 2017 Clerk/Treasurer and Utility Billing Audit Reports; TIF Certification for 2017-18; TIF Urban Renewal Report for 2016-17; Resolution No. 2017-44 approving sidewalk release for Lot 1 Fisher’s Fifth Addition; Halloween Trick or Treat Night set for Tuesday, October 31st from 5:30 p.m. to 8 p.m.; Parade Permit for “Swisher’s A Very Merry Christmas Lighted” Parade Report on December 9th at 6 p.m.; notice of open board positions-Planning and Zoning, Board of Adjustments, Park & Recreation and Library. Roll call vote was taken. All ayes unless otherwise noted. Absent: Neuendorf and Stagg. Motion carried.

Citizen Comments: None were presented.

Reports:
Sheriff: No report.

Library: Librarian Hoover stated they have 2 Kirkwood students working at the library; this Tuesday is the morning Coffee and Conversation Group with Maureen from the Swisher Bank talking about online banking. This group will continue meeting on the 2nd and 4th Tuesday each month with possible speakers. Hoover stated there has been no decline in library usage as it has in past during this time of year.

Engineer: Engineer Cutsforth stated he reviewed sidewalk for release, planning and zoning item and rest of work done are on the agenda items.

Mayor: Mayor Taylor stated he has made Councilperson Rebecca Neuendorf Mayor Pro-tem effective 9-1-17; he met with social media marketing students and will meet one more time then will have a presentation at council meeting. Mayor stated he attended the Iowa League of Conference; Johnson County Joint Entity meeting is next Monday and asked council if they want anything mentioned at the meeting to let him know.

Council: Councilperson Gudenkauf stated she would like to discuss jake brake ordinances at next meeting. Kakacek will get samples.

Employees: McNeal stated he is being trained by Furler at the wastewater plant; cleaned the maintenance building; did sign inventory; and will be getting a pressure spray for the wastewater plant. Kakacek reported the following: attended the Iowa League of Conference and uploaded all the handouts on Dropbox for council to review; will be going to IMFOA in October; Swisher Farmer’s Market last day for the year is October 26 with patron/vendor appreciation that day of free hotdogs provided by the committee; putting sewer permit numbers on the utility accounts and hopefully to attach the map locations of the sewer lines; the Iowa Women League of Voters will be contacting the candidates running for council; someone broke the chain for access to brush pile; starting to put Swisher businesses and groups on the outdoor message board; ordered business cards for McNeal; received a few calls of ATVs going on city streets and emailed the Johnson County Sheriff department to stop those ATV users if on the streets; and sent letter to owner of dog running at large and nipping people. Kakacek presented “Guide to what you can and can’t flush and put down the drain” information that is also on city website.

Miscellaneous: Council reviewed Library 9-25-17 Minutes.

BUSINESS:
Drainage Issue 333 3rd St SW: Engineer Cutsforth presented quote from Hynek Landscaping cost of $12,625.00 and estimate of $3,100.00 for the city staff to fix the drainage issue by 333 3rd Street SW. After discussion, Hinrichs moved, seconded by Svec to have city staff to fix the drainage issue with the associated expenses. Roll call vote was taken. All ayes unless otherwise noted. Absent: Neuendorf, Stagg. Motion carried.

Payment for Central Avenue Drainage Project: Engineer Gebhart recommended acceptance of the project and final payment to the contractor with revised lower costs. She stated the grass is growing and if needed Hynek Landscaping can plant more grass in the spring. Motion by Svec, seconded by Gudenkauf, to approve final payment to Hynek Landscaping of $24,024.22 for the Central Avenue Drainage Project. Roll call vote was taken. All ayes unless otherwise noted. Absent: Neuendorf and Stagg. Motion carried.

Resolution to Renew Engineering Agreement: City Engineer Cutsforth noted the only change in the agreement was the hourly rate went up $1. After review and discussion, Gudenkauf moved, seconded by Hinrichs, to approve Resolution No. 2017-45 entitled “A RESOLUTION APPROVING AGREEMENT BY AND BETWEEN THE CITY OF SWISHER, IOWA AND HR GREEN INC., FOR ENGINEERING SERVICES FOR THE CITY OF SWISHER” for one year. Roll call vote. Ayes: Gudenkauf, Hinrichs, Svec. Nays: None. Absent: Neuendorf and Stagg. Motion carried.

Approve Payment for Storm Sewer Repair: After review of additional expenses incurred, Gudenkauf moved, seconded by Svec, to approve total payment of $1,383.50 to H.F. Hartin Construction to repair storm sewer at 101 Orchard Street. Roll call vote was taken. All ayes unless otherwise noted. Absent: Neuendorf and Svec. Motion carried.

Safety Lights at Intersection of Summit and Division Streets: Kakacek presented sample of flashing amber light of $126 to attach on the warning sign, flashing lights built into sign of $1,525, and pushbutton bollard of $5,453.86 like City of Hiawatha. McNeal noted the current pedestrian signs need to be moved back further. Council had concern of sign costs when Division Street Project should be done in few years and these signs would be removed for more permanent safety lights/signs. After discussion, council felt there would not be much pedestrian crossing at this time of year and want to revisit this item in early spring.

Public Hearing to Rezone 999 Swisher View Drive: Motion by Svec, seconded by Hinrichs to open public hearing to consider rezoning 999 Swisher View Drive from agriculture and 5RM-residential multifamily to 12RS-residential single family. Call for vote. All ayes. Absent: Neuendorf and Stagg. Motion carried. Public hearing opened at 7:37 p.m. No written or verbal comments were received. Mayor closed public hearing at 7:38 p.m.

1st Reading of Ord.#265—Rezone 999 Swisher View Drive: After review and recommended approval by Swisher Planning and Zoning, Svec moved, seconded by Hinrichs, to introduce Ordinance #265 by title only entitled “AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE MUNICIPAL CODE OF SWISHER, IOWA, REZONING 999 SWISHER VIEW DRIVE SW (1.9 ACRES) FROM 5RM-RESIDENTIAL MULTI-FAMILY AND AG-AGRICULTURE TO 12RS-RESIDENTIAL SINGLE FAMILY IN SWISHER, IOWA” and be given its first reading. Roll call vote. Ayes: Gudenkauf, Hinrichs, Svec. Nays: None. Absent: Neuendorf, Stagg. Ordinance #265 was given its first reading.

Public Hearing to Amend Fireworks Ordinance: Motion by Gudenkauf, seconded by Hinrichs, to open public hearing on proposed fireworks ordinance. Mayor noted this proposed ordinance conforms to the state code which allows sale of fireworks within the city, but continues to prohibit the use and display of fireworks without council approval. Call for vote. All ayes. Absent: Neuendorf and Stagg. Motion carried. Public hearing opened at 7:40 p.m. No written or verbal comments were received. Mayor closed public hearing at 7:41 p.m.

1st Reading of Ord.#266—Amend Fireworks Ordinance-Chapter 41: After review, Gudenakauf moved, seconded by Svec, to introduce Ordinance #266 by title only entitled “AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF SWISHER, IOWA, BY AMENDING PROVISIONS PERTAINING TO FIREWORKS” and be given its first reading. Roll call vote. Ayes: Gudenkauf, Hinrichs, Svec. Nays: None. Absent: Neuendorf, Stagg. Ordinance #266 was given its first reading.

Scag Mower: Kakacek noted the city did not receive any bids for the Scag mower. After discussion council directed this to continue advertising sale of Scag mower on Govdeals.

Purchase Flow Meters: McNeal noted the flow meters were flooded and need to be replaced. After review of quote, Gudenkauf moved, seconded by Hinrichs, to approve purchase of 2 flow meters at total cost of $4,680.00 plus
shipping. Roll call vote was taken. All ayes unless otherwise noted. Absent: Neuendorf and Stagg. Motion carried. McNeal noted the sludge needs to be hauled away and need 3 filters for the blower. Council directed him to get estimate to remove sludge for next meeting and order the filters. Gudenkauf recommended he draft schedule for maintenance of the wastewater treatment plant. Mayor noted to keep watch on the UV Filters as well. Svec asked if there were many mayflies at the plant and there weren’t per McNeal.

**Advertise for Part-Time Snow Removal Position:** Mayor stated the city didn’t have to use the person they hired last year, but would be good to have a backup person if the one of 2 staff persons wasn’t able to remove snow. Motion by Svec, seconded by Hinrichs, to advertise for part-time snow removal. Roll call vote was taken. All ayes unless otherwise noted. Absent: Neuendorf and Stagg. Motion carried.

**Correspondence:** Svec inquired about fundraising for service dog for a soldier. No-one knew about it. Council reviewed nuisance letter for tall grass/weeds; ECICOG email noting they have not received any applications for the Swisher Revolving Loan Program; EMA email noting the county Wide Debris Management Plan has been approved by the federal and state; IDNR email regarding floodplain mapping program; IDOT letter regarding railroad crossing safety funding; Swisher traffic count from MPOJC. Building permit for 1019 Swisher View Drive; Mediacom update; Iowa League conference information were on the council table for review. Traci Berquam inquired if council can add to the next agenda to consider adopting stormwater management like Johnson County. Mayor said he and city would add it to the agenda.

**Adjournment:** Motion by Gudenkauf, seconded by Hinrichs to adjourn. Call for vote. All ayes. Motion carried. Meeting adjourned at 7:56 p.m.

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Tawnia Kakacek, City Clerk
Christopher Taylor, Mayor