REGULAR CITY COUNCIL MEETING

Call To Order: Mayor Christopher Taylor called the Swisher Council Meeting to order at 7 p.m. at Swisher City Hall, Swisher, Iowa on November 13, 2017.

Council Present: Mary Gudenkauf, Angie Hinrichs, Rebekah Neuendorf, Mike Stagg. Absent: Larry Svec.

Also Present: City Clerk/Finance Officer Tawnia Kakacek, Public Works Superintendent Rodney McNeal, Johnson County Sheriff Lonny Pulkrabek, Jerry Hightshoe, Robin Kolosik, Joe & Micky Ockenfels.

Consent Agenda: After review and discussion, Gudenkauf moved, seconded by Neuendorf, to approve the Consent Agenda consisting of: Agenda; October 9, 2017 Meeting Minutes with removing Gene Beard as present; List of Claims; October 2017 Clerk/Treasurer and Utility Billing Audit Reports; Resolution No. 2017-46 approving transfer of funds from sewer to debt service; notice of open board positions-Planning and Zoning, Board of Adjustments, Park & Recreation and Library. Roll call vote was taken. All ayes unless otherwise noted. Absent: Svec. Motion carried.

Citizen Comments: Robin Kolosik appreciated the work done on Central Avenue for drainage as it has helped immensely. Kakacek noted Doug Hickey came in and thanked the Council as well.

Reports:
Sheriff: No report.

Library: Kakacek read Librarian Hoover report as followed: library has received $1500 grant from Alliant Community Foundation to upgrade the youth non-fiction collection and the library will close at 5 p.m. on Wednesday, November 22nd and close all day on November 23rd for Thanksgiving.

Engineer: Kakacek read Engineer Cutsforth report as followed: located property line for shop drainage work; printed out 2 new sewer maps with manhole numbers; provided information on City’s stormwater management ordinance.

Mayor: No report.

Council: Councilperson Neuendorf reminded everyone “A Very Merry Christmas in Swisher” is on Saturday, December 9th from 4-8 p.m. There will be a lighted Christmas parade, float contest, live reindeer, cookie walk, Santa at Kava House, horse-drawn wagon rides and more for a fun family evening.

Employees: McNeal reported the following: cleaned wastewater treatment plant; turned in scrap metal and received $160; replaced the windows at city shop on 3rd Street and heat is working there; will be working on 3rd Street bridge washout this week; and he finds plenty to do for the city. Kakacek reported the following: will attend budget meeting this Thursday so office will be closed; completed sewer location maps onto the system; asked Council to consider changing City Wide Garage Sale date from the information presented from Stagg showing several city-wide sales on the 1st Saturday in May; Alliant Energy will be replacing meters in town starting in November, updated building permits list from 2009 to current; working on capital improvement plan and will present to Council at a future date; city offices will be closed November 23rd and 24th for Thanksgiving holiday; Xmas party next council meeting, attended the IMFOA Conference and have information on table for viewing.

Miscellaneous: Council reviewed 10-23-17 Library Minutes.

BUSINESS:
Annual Discussion with Johnson County Sheriff: Johnson County Sheriff Lonny Pulkrabek noted there will be no increase in costs for 2018-19 Police Protection Contract unless the Council requests considerably more hours for police protection. He presented recap of this year’s hours worked and types of calls for Swisher. Gudenkauf inquired if city would choose to have their own police department, how many police staff the city would need to hire, etc. Pulkrabek noted for a town of 1,000 population, it would 1.5 to 2.5 police and minimum budget of $350,000 for salaries, equipment, etc. Gudenkauf also asked what are maximum monthly hours they contract with other towns
that are around the same size of Swisher. Pulkrabek noted Solon and possibly Tiffin add an extra 40 hours for their annual celebrations.

2nd and Final Reading of Ord.#265—Rezone 999 Swisher View Drive: Stagg moved, seconded by Hinrichs, to introduce Ordinance #265 by title only entitled “AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE MUNICIPAL CODE OF SWISHER, IOWA, REZONING 999 SWISHER VIEW DRIVE SW (1.9 ACRES) FROM 5RM-RESIDENTIAL MULTI-FAMILY AND AG-AGRICULTURE TO 12RS-RESIDENTIAL SINGLE FAMILY IN SWISHER, IOWA” and be given its second reading. Roll call vote. Ayes: Gudenkauf, Hinrichs, Neuendorf, Stagg. Nays: None. Absent: Svec. Motion carried. Motion by Stagg, seconded by Neuendorf, that the laws and rules providing that ordinances be considered and voted on for passage at two council meetings prior to the meeting at which it is to be finally passed be suspended and dispensed with for Ordinance #265. Roll call vote. Ayes: Gudenkauf, Hinrichs, Neuendorf, Stagg. Nays: None. Absent: Svec. Motion carried. Motion by Neuendorf, seconded by Stagg, to place Ordinance #265 upon its third and final passage and be adopted. Roll call vote. Ayes: Gudenkauf, Hinrichs, Neuendorf, Stagg. Nays: None. Absent: Svec. Motion carried. Ordinance #265 adopted.

2nd and Final Reading of Ord.#266—Amend Fireworks Ordinance-Chapter 41: Neuendorf moved, seconded by Hinrichs, to introduce Ordinance #266 by title only entitled “AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF SWISHER, IOWA, BY AMENDING PROVISIONS PERTAINING TO FIREWORKS” and be given its second reading. Roll call vote. Ayes: Gudenkauf, Hinrichs, Neuendorf, Stagg. Nays: None. Absent: Svec. Motion carried. Motion by Neuendorf, seconded by Stagg, that the laws and rules providing that ordinances be considered and voted on for passage at two council meetings prior to the meeting at which it is to be finally passed be suspended and dispensed with for Ordinance #266. Roll call vote. Ayes: Gudenkauf, Hinrichs, Neuendorf, Stagg. Nays: None. Absent: Svec. Motion carried. Motion by Stagg, seconded by Gudenkauf, to place Ordinance #266 upon its third and final passage and be adopted. Roll call vote. Ayes: Gudenkauf, Hinrichs, Neuendorf, Stagg. Nays: None. Absent: Svec. Motion carried. Ordinance #266 adopted.


Jake Brakes: Gudenkauf noted she asked this to be on the agenda and presented list of questions that were sent out on clerknet for input on jake brakes for their cities. Council reviewed jake brake ordinances from other cities. It was noted the speed limits going into Swisher go from 45 mph to 25 mph in a short distance which could cause some of the noise issue. After discussion, council directed to have city engineer to review and give recommendation of speed limit signs and their distances going into Swisher on Division Street/120th Street.

Set Public Hearing Date to Amend Swisher Code 1.14 Standard Penalty: Kakacek noted Iowa Codification notified the city of new law to start 1-1-18 of having to provide legal assistance to indigent persons in criminal proceedings if the city didn’t change their current standard penalty. Kakacek sent to city attorney for review and council agreed with his recommendation of changes. Motion by Stagg, seconded by Neuendorf to set public hearing date to December 11, 2017 at 7 p.m. Call for vote. All ayes unless otherwise noted. Absent: Svec. Motion carried.

Approve Quote to Clean Lift Station: McNeal presented quote from Ken-Way Trucking of $1,074.00 to clean the lift station, valve vault, and storm well plus hauling but noted it will be less as won’t have to haul as much. He also noted that Furler will only be coming once a week, pulled the pumps as the rocks were going into the manholes and power washed the pumps, and the lift station should be cleaned annually. After discussion, Gudenkauf moved, seconded by Stagg, to approve Ken-Way Trucking quote at a cost of no more than $1,074.00 to clean lift station, valve vault and storm well plus hauling. Roll call vote was taken. All ayes unless otherwise noted. Absent: Svec. Motion carried.

Set Council Meeting Date to Visit Sewer Plant: McNeal requested the entire council tour the sewer plant to understand how the plant works. Council agreed but would like the new councilpersons input on date of meeting, this is postponed to January 2018 agenda.
Appoint Council Members to Review Committee with Johnson County: Mayor Taylor noted per the fringe area agreement with Johnson County a review committee is to be formed when both entities don’t agree on a rezoning request within the 2-mile fringe area. This has happened on the RTL Zoning request where the county approved it with certain restrictions and the city denied it. Stagg and Gudenkauf volunteered to be on this review committee. Motion by Hinrichs, seconded by Neuendorf, to approve Mike Stagg, Mary Gudenkauf, and City Engineer Tim Cutsforth to be on the Review Committee with Johnson County to make recommendation to both Johnson County Board of Supervisors and Swisher City Council. Roll call vote was taken. All ayes unless otherwise noted. Absent: Svec. Motion carried.

Award Bid of Sale for SCAG Mower: Council reviewed the one and only bid received. After discussion, Hinrichs moved, seconded by Gudenkauf to award bid to buy city SCAG mower of $1,500.00 plus gov deals fees to Goolsby. Roll call vote was taken. All ayes unless otherwise noted. Absent: Svec. Motion carried.

ACH Software for Utility Accounts: Kakacek noted she manually inputs each ACH payment for utility accounts. She presented costs of purchasing ACH software and other fees to have ACH payments done in one entry. Neuendorf inquired if there will be additional fees/costs if need to upgrade like Quickbooks does. Kakacek will check into and report at next meeting.

Correspondence: Council reviewed pre-application block grant for Division Street Project; nuisance letter for leaf burning on city street; IDOT notification regarding advertising signs; letter of merger of city liability insurance carrier; Mediacom renewal notice to serve Swisher. Building permits for 321 Amy Street-Unit C and 121 Alan Avenue-Units A & B; Right-of-Way Permit for 1019 Swisher View Drive; Johnson County Sheriff’s Reports for September and October 2017; ICAP newsletter; IMFOA conference information were on the council table for review.

Adjournment: Motion by Stagg, seconded by Neuendorf to adjourn. Call for vote. All ayes. Motion carried. Meeting adjourned at 8:14 p.m.

Tawnia Kakacek, City Clerk
Christopher Taylor, Mayor