

**CITY OF SWISHER, IOWA
CITY COUNCIL MEETING MINUTES
NOVEMBER 27, 2023**

This meeting was also held electronically. Anyone could attend in person, dial-in or connect electronically to hear the actual meeting.

Call To Order: Mayor Pro-tem Michael Stagg called the Swisher Council Meeting to order at 6:30 p.m. at Swisher Library, Swisher, Iowa on November 27, 2023.

Council Present: Rebekah Neuendorf, Kody Pudil, Adam Roeder, Michael Stagg. Mary Gudenkauf joined Zoom.

Also Present: City Clerk/Finance Officer Tawnia Kakacek, Communication Coordinator Julie Persons, Tim Cutsforth-HR Green Representative, Daryl Hynek, Curt Cline, Karen Kurt & Tom Gruis from ECICOG, Kourtney Janss. Director of Rural Development Greater Iowa City Sarah Thompson, Sonya LaGrange joined by Zoom.

Agenda: Stagg noted Forrest Ridge LLC requested to move them to next regular council meeting. Motion by Pudil, seconded by Neuendorf to approve the Agenda and moved Agenda Item #7-Forrest Ridge LLC to the December 11, 2023 Agenda. Call for a vote. All ayes. Motion carried.

Citizens' Comments: Daryl Hynek asked if the Agenda Item No. 5-Setting public hearing for sewer project should be removed as agenda item no. 7 was tabled. He asked several questions on sewer project. Council and Cutsforth noted the sewer project are to replace lines as have had issues with those lines, showing a lot of infiltration, maintaining the main trunk feeder line. Curt Cline said Forrest Ridge LLC request should be tabled until next year with new council or don't vote on it at the next meeting. Pudil noted it is the current council responsibility to vote on issues that are brought up.

Public Hearing to Consider Adopting 2024-2034 Comprehensive Plan: Motion by Gudenkauf, seconded by Neuendorf to open public hearing for proposed Comprehensive Plan. Roll call vote was taken. All ayes. Motion carried and hearing opened at 6:42 p.m. Tom Gruis of ECICOG thanked council, planning committee and staff for working with him on this plan. He went over few changes Planning & Zoning recommended that is included in the plan. Pudil noted he didn't feel that municipal water service should be considered as a goal due to the water election that was done. He also noted the city needs to address dilapidated buildings in town in the future. Karen Kurt noted it is best to keep the municipal water in the plan as it keeps the door open for grant opportunities which would require this in the plan. Kakacek noted if there are nuisances or buildings that need addressed to let her know and she see if they are considered a nuisance or dilapidated building per code and she will send letters. There were no written comments submitted. Motion by Pudil, seconded by Roeder to close the public hearing. Roll call vote was taken All ayes. Motion carried and hearing closed at 6:57 p.m.

Resolution No. 2023-48—Adopt 2024-2034 Comprehensive Plan: After review of plan, Pudil moved, seconded by Gudenkauf to approve Resolution No. 2023-48 entitled "RESOLUTION OF ADOPTION-THE CITY OF SWISHER COMPREHENSIVE PLAN 2024-2034". Roll call vote. Ayes: Gudenkauf, Neuendorf, Pudil, Roeder, Stagg. Nays: None. Resolution No. 2023-48 passed.

Resolution No. 2023-49—Provide Notice of Hearing on Proposed Plans, Specs, Form of Contract and Estimate of Cost for Sewer Project: Motion by Neuendorf, seconded by Pudil to approve Resolution No. 2023-49 entitled "RESOLUTION TO PROVIDE FOR A NOTICE OF HEARING ON PROPOSED PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE OF COST FOR THE SWISHER

SANTARY SEWER PROJECT” for December 11, 2023 at 6:30 p.m. at Swisher Community Library. Roll call vote. Ayes: Gudenkauf, Neuendorf, Pudil, Roeder, Stagg. Nays: None. Resolution No. 2023-49 passed.

2nd and Final Reading of Ordinance — Rescinding and Replacing Chapter 160-Flood Plain

Regulations: After review, Pudil moved, seconded by Roeder to introduce Ordinance #302 by title only entitled “AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF SWISHER, IOWA, 2015, BY REPEALING CHAPTER 160-FLOOD PLAIN REGULATIONS AND ADOPTING NEW CHAPTER 160-FLOOD PLAIN MANAGEMENT” be given its second reading. Roll call vote. Ayes: Gudenkauf, Neuendorf, Pudil, Roeder, Stagg. Nays: None. Motion carried. Ordinance #302 was given its second reading. Motion by Pudil, seconded by Roeder that the laws and rules providing that an ordinance be considered and voted on for passage at two council meetings prior to the meeting at which it is to be finally passed be suspended and dispensed with for Ordinance #302. Roll call vote. Ayes: Gudenkauf, Neuendorf, Pudil, Roeder, Stagg. Nays: None. Motion carried. Motion by Pudil, seconded by Roeder to place Ordinance #302 upon its third and final passage and be adopted. Roll call vote. Ayes: Gudenkauf, Neuendorf, Pudil, Roeder, Stagg. Nays: None. Motion carried. Ordinance #302 was adopted.

Award Business Applicant for Catalyst Grant: Stagg noted the committee met and recommended Brandon and Kourtney Janss for Catalyst Grant. After discussion, Neuendorf moved, seconded by Gudenkauf, to award Catalyst Grant to Brandon and Kourtney Janss for the Catalyst Grant. Roll call vote was taken. All ayes. Motion carried.

Determine Contribution for Catalyst Grant: Sarah Thompson talked to the Council about ways the city can contribute such as monetary, tax abatement, in-kind services-waive sewer bill for set amount of time, etc. She noted the building owner would do a match with what the city contributed. Council noted they would like to submit the grant opportunity each year for the businesses. After discussion, Pudil moved, seconded by Stagg, to have the city contribute \$10,000 cash and waive up \$10,000 sewer bill for Janss business if they were picked by the State for the Catalyst Grant. Roll call vote was taken. All ayes. Motion carried. Kakacek will calculate the number of years the sewer will be waived. This is the pre-application grant that will be submitted and if picked, the City will submit the grant.

Mayor Position for 2024: It was noted that write-in candidates for Mayor, Daryl Hynek and Chad Velvick both turned down the position. Council can either appoint or have a special election. Persons noted residents can do a petition for special election. After discussion, Pudil moved seconded by Roeder to proceed posting notice of appointment of Mayor. Roll call vote was taken. All ayes. Motion carried. Anyone interested to be Mayor in Swisher 2024 to next regular election of November 2025 can submit letter of interest to city hall.

Set Dates to Interview for City Clerk Position: Stagg requested each council person to pick their top 3 or 4 applicants to interview and send to Kakacek. He noted applications are due by November 30th. Kakacek will set up interview times with the applicants that had most council tally and check references. After discussion, Neuendorf moved, seconded by Pudil, to set council meeting date of December 5th at 6:30 p.m. to interview the top 4 city clerk candidates. Roll call vote was taken. All ayes. Motion carried.

Stagg read aloud about the library doing a family giving tree.

Adjournment: Motion by Neuendorf, seconded by Pudil to adjourn. Call for a vote. All ayes. Motion carried. Meeting adjourned at 7:33 p.m.

Tawnia Kakacek, City Clerk/ Finance Officer

Michael Stagg, Mayor Pro-Tem