

(Subject to Approval)  
**CITY OF SWISHER, IOWA**  
**SPECIAL COUNCIL MEETING**  
**DECEMBER 7, 2020**

In order to help stop the spread of the COVID-19 virus, this meeting was held electronically. Chapter 21.8 of the Iowa Code permits electronic meetings where all members participate remotely when in-person meeting is impossible or impractical, which is true during this crisis. Therefore, only City Clerk/Finance Officer Tawnia Kakacek was present at the Swisher City Hall at 66 2<sup>nd</sup> Street SW, Swisher, IA. Anyone could dial in or connect electronically to hear the actual meeting.

**Call to Order:** Mayor Christopher Taylor called Special Council Meeting to order at 6:02 p.m. on December 7, 2020 via conference call. Mayor noted it was the 79<sup>th</sup> anniversary of the Pearl Harbor attack.

**Council Present:** Via conference call were Mary Gudenkauf, Jerry Hightshoe, Rebekah Neuendorf, James Rowe, Michael Stagg.

**Also present:** City Clerk Tawnia Kakacek. Attending via conference call were Public Works Superintendent Carl Spoerl, Library Director Laura Hoover, City Engineer Aaron Granquist, Regenia Bailey-Bailey Leadership Initiative, Jeff Hoover, Kim Grier, Curt and Kim Cline.

**Agenda:** Motion by Neuendorf, seconded by Stagg to approve the agenda. Call for vote. All ayes. Motion carried.

**Tree Removal Quotes:** Council were presented quote to remove 4 trees damaged from the Derecho Storm that were not included in the original tree bid. Kakacek noted this will also be submitted to FEMA for reimbursement and recommended to remove credit in the invoice as this is not for the trees in the quote. After review and discussion, Gudenkauf moved, seconded by Hightshoe to approve Hynek Landscaping tree quote of \$5,925.00 to remove 4 trees. Roll call vote was taken. All ayes. Motion carried.

**Approve Change Orders for Division Street Project:** Engineer Granquist presented change order of \$2,586.72 for drainage modification at the bank; change order of \$11,547.00 for steps, rail and sidewalk at 124 and 200 Division Street NE; change order of \$5,256.00 for retaining and modular block wall at 124 Division Street NE; change order of \$803.88 for driveway expansion at 200 Division Street NE. He noted the contractor did the steps before getting his and council approval. Granquist stated there will be errors and omissions taken off by HR Green on driveway expansion. Hightshoe was disappointed these corrections were not on the initial plan. Granquist noted the surveyors weren't given approval to be on 124 Division Street property and the tree canopy caused hiding on GPS satellite for 200 Division Street. Gudenkauf asked they could have visuals of any future change orders as well. Jeff Hoover noted he has not seen anything on the poured concrete and landscape blocks for his property. It was noted this will be on the next council meeting agenda. Granquist estimates the cost to be around \$4,000 for the poured concrete on Hoover property. Hoover questioned about landscape blocks to install on his property. Granquist noted this will be reviewed and no recommendation had been made yet. Rowe appreciated the engineers and contractors for their work. He said we are really listening and proud of our engineers doing good work and making everyone happy. After discussion, Stagg moved, seconded by Rowe to approve all 4 change orders listed above. Roll call vote. All ayes. Motion carried.

**Visioning and Goal Setting-Second Session:** Regenia Bailey of Bailey Leadership Initiative went over the proposed strategic plan and made notes of recommended changes from Council and Mayor regarding verbiage, creating a pre-amble statement, etc. Council also discussed how to measure success indicators. It was recommended to do an annual questionnaire including groups and committees. Hightshoe recommended doing another survey after the pandemic. Bailey will make recommended changes and present at meeting.

**Adjournment:** Motion to adjourn by Neuendorf, seconded by Rowe. Call for vote. All ayes. Meeting adjourned at 8:42 p.m.

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Tawnia Kakacek, City Clerk/Finance Officer

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Christopher Taylor, Mayor