

(Subject to Approval)
CITY OF SWISHER, IOWA
CITY COUNCIL MEETING MINUTES
DECEMBER 9, 2019

REGULAR CITY COUNCIL MEETING

Call To Order: Mayor Christopher Taylor called the Swisher Council Meeting to order at 7 p.m. at Swisher City Hall, Swisher, Iowa on December 9, 2019.

Council Present: Mary Gudenkauf, Jerry Hightshoe, James Rowe, Mike Stagg. Absent: Rebekah Neuendorf.

Also Present: City Clerk/Finance Officer Tawnia Kakacek, Public Works Superintendent Carl Spoerl, Library Director Laura Hoover, HR Green Representative Tim Cutsforth, Johnson County Sheriff Lieutenant Brian Adolph, Parks & Rec Chairperson Ed Kringle, Kelly Stagg, Jed Schnoor from Schnoor-Bonifazi Engineering.

Consent Agenda: It was noted the City didn't receive pay request from Johnson County for Division Street Project and should be removed from agenda. After review and discussion, Gudenkauf moved, seconded by Stagg to approve the Consent Agenda consisting of: Agenda with removal of Item 4a. Payment to County; November 11, 2019 Meeting Minutes; updated List of Claims; November 2019 Clerk/Treasurer Report and Utility Billing Audit Report; alcohol license renewal and outdoor service for DanceMor Ballroom pending dram shop; Resolution No. 2019-50 reappointing Tawnia Kakacek as City Clerk/Finance Officer, Phyllis Collins as Treasurer, Mark Parmenter as City Attorney, Jerry Hightshoe as Fire Department Representative; Resolution No. 2019-51 reappointing Cindy Shelangowski to Library Board, Dean Sturtz and Randy Hurlbert to Planning & Zoning, Dean Sturtz and Ron Riggle to Board of Adjustments; Brad Dahlstrom to Parks & Recreation Commission; and notice of open board positions of Park & Recreation and Planning & Zoning. Roll call vote was taken. Ayes: Gudenkauf, Hightshoe, Rowe, Stagg. Absent: Neuendorf. Motion carried.

Citizen Comments: None.

Reports:

Sheriff: Johnson County Sheriff Lieutenant Brian Adolph had no report. Spoerl presented pictures of someone riding golf cart and their loose dog thru Castek Park illegally. Spoerl noted someone is "burning rubber" on Oak Avenue by wastewater treatment plant. Adolph said they will do extra patrol in those areas.

Library: Library Director Hoover reported she is working on the library's 10th anniversary festivities and is applying for grant from South Slope for a speaker the week of the anniversary. She sent support letter for the Mayor to sign for grant.

Engineer: HR Green Representative Cutsforth reported the following: finished the paperwork for Division Street Project-Phase1; will have utility, railroad, and committee meetings next week to go over Division Street Project-Phase 2; reviewed S & K Preliminary/Final Plat.

Mayor: Mayor Taylor reported that he attended meeting with the College Community School District and six cities in that district. The school would like to have a branded sign like "Welcome to Prairie School District" or something like that at the entrance of the cities which the school would pay for. This will be on the next agenda.

Council: Rowe reported that he has reached out to Donna Brooks with Johnson County about possible grants. There is a Derelict Building grant but the city needs to decide what plans are for the shop building on 3rd Street before applying for grant. Gudenkauf attended the Municipal Leaders Academy and would like council to consider working on goal setting in 2020 with contractual help. She presented a petition for special school bond election as the Prairie Schools' Superintendent requested.

Employees: Superintendent of Public Works Spoerl reported the following: installed the Christmas lights on the tree with Alliant's help; may need new timers for the lights; installed the Salt Dog on pickup and added a bracket so it doesn't slide in the pickup; the exhaust/intake manifold on city truck needs to be repaired; working on budget with Kakacek, installed cameras at the park and brush pile. Kakacek reported the following: had first ever FEMA audit, attended budget meeting; gave notice of vacation days being taken in December; worked on budget; has not received any response from local committees to take charge of the cheer section for the Crandic Run in April; asking all staff including council and mayor to fill out form of city keys they might have.

Miscellaneous Report: Council and Mayor reviewed 10-28-19 Library Board Minutes; 11-25-19 Planning & Zoning Minutes, and 11-26-19 Parks & Recreation Board Minutes.

BUSINESS:

Resolution No. 2019-52-Approve Preliminary & Final Plat K & S Subdivision Part II: After review and P & Z recommendation of approval, Rowe moved, seconded by Stagg, to approve Resolution No. 2019-52 entitled "APPLICATION OF S & K HWY 965 LAND HOLDINGS LLC REQUESTING PRELIMINARY AND FINAL PLAT APPROVAL OF S AND K SUBDIVISION PART II (WITHIN THE 2-MILE FRINGE AREA)". Roll call vote. Ayes: Gudenkauf, Hightshoe, Rowe, Stagg. Nays: None. Absent: Neuendorf. Resolution No. 2019-52 passed.

Approve City Engineer Draft Plans for Castek Trail Improvements: Parks & Recreation Chairperson Ed Kringle noted if they want to apply for future grants for the trail, engineer plans are needed to submit for grant applications. This way the grantor knows the city is serious about improving the trail. Cutsforth noted this would be a concept plan and would be more refined if received grant. After discussion, Gudenkauf moved, seconded by Rowe to authorize city engineer to draft concept plan for Castek Trail Improvements up to cost of \$2,000.00. Roll call vote was taken. All ayes. Absent: Neuendorf. Motion carried.

Cover for Downtown Park: Council reviewed building cover for Downtown Park that Rob Pudil submitted. It would keep rain off and keep metal from getting so hot in summer. It was noted the Swisher Men's Club might want to donate towards this but haven't met yet to discuss further details. Ed Kringle noted it is on their agenda to discuss next week. Rowe stated city should consider the aesthetics of the area and consider solar fabric for a cover. He also would like to see other options from Parks & Recreation Commission. Council appreciates Swisher Men's Club intention and like the concept of some type of cover over the playground area.

Resolution No. 2019-53-Install No Parking Sign on 3rd Street: It was noted that is hard for fire trucks get thru and do snow removal when there are vehicles parked on 3rd Street between Swisher View and Alan Avenue. After discussion, Rowe moved, seconded by Gudenkauf, to approve Resolution No. 2019-53 entitled "A RESOLUTION ALLOWING FOR THE INSTALLATION OF "NO PARKING" SIGNS ON 3RD STREET BETWEEN ALAN AVENUE AND SWISHER VIEW DRIVE, SWISHER, IOWA". Roll call vote. Ayes: Gudenkauf, Hightshoe, Rowe, Stagg. Nays: None. Absent: Neuendorf. Resolution No. 2019-53 passed.

Publication in NOJOCO in 2020: Kakacek presented increased rates to publish half or full page in the NOJOCO. Librarian Hoover noted the library could pay for part of the page if need be. Gudenkauf expressed concern of the negative headlines the paper puts in for Swisher as they don't do that for Solon or Ely. Council would like to see Swisher's page done like Solon's and Ely's having more community news and department updates. It was recommended to create a yearly timeline of what should published like snow removal, mowing, etc. Rowe offered to help the Mayor with the page. After discussion, Hightshoe moved, seconded by Gudenkauf to approve publishing full page in NOJOCO at rate of \$170.00 starting 1-1-20. Roll call vote was taken. All ayes. Absent: Neuendorf. Motion carried.

Temporary Part-Time Snow Removal Position: Kakacek stated no-one has applied for this position. Facebook applicants have applied but they don't complete the application she sends them to be considered for position. It is posted around town, on city website and Facebook page. City will just keep the open position posted.

Set Budget Meeting Dates: After review and discussion, council and mayor agreed to budget work session meeting dates for January 15 and 27, 2020.

Correspondence: Council reviewed the following: letters sent on junk vehicles, not applying for building permits, parking ticket; thank you letter to Furler Utility Service for years of service to the city; closeout letter for generator grant. November 2019 Sheriff's Report and Mediacom update were on the council table for review. Spoerl inquired how it can be enforced if nonresidents use the burn pile and we have them on camera. Kakacek will contact attorney about adding this to the city code.

Adjournment: Motion by Gudenkauf, seconded by Stagg to adjourn. Call for vote. All ayes. Motion carried. Meeting adjourned at 8:16 p.m.

Tawnia Kakacek, City Clerk/ Finance Officer

Christopher Taylor, Mayor