

(Subject to Approval)
CITY OF SWISHER, IOWA
CITY COUNCIL MEETING MINUTES
MARCH 11, 2019

REGULAR CITY COUNCIL MEETING

Call To Order: Mayor Christopher Taylor called the Swisher Council Meeting to order at 7 p.m. at Swisher City Hall, Swisher, Iowa on March 11, 2019.

Council Present: Mary Gudenkauf, Jerry Hightshoe, Rebekah Neuendorf, James Rowe, Mike Stagg.

Also Present: City Clerk/Finance Officer Tawnia Kakacek, Public Works Superintendent Rodney McNeal, Librarian Laura Hoover, City Engineer Tim Cutsforth, Johnson County Sheriff Lieutenant Brian Adolph, Ginny Svec, Angie Hinrichs, Mat Ayers and Lexi Ewoldt.

Consent Agenda: Mayor noted item 4i. service UV Light at sewer plant needs to be removed from agenda as not ready for approval. After review and discussion, Stagg moved, seconded by Gudenkauf to approve the Consent Agenda consisting of: Agenda with removing item 4i; February 11, 19 & 22, 2019 Meeting Minutes; updated List of Claims; February 2019 Clerk/Treasurer Report and Utility Billing Audit Report; Resolution 2019-09 of assessing delinquent utility bills to property taxes; Fireworks Permit for J & M Displays and Class C Beer Permit, Class B Native Wine Permit, and Sunday Sales renewal for Shelton's Grocery. Roll call vote was taken. All ayes. Motion carried.

Citizen Comments: No comments presented.

Reports:

Sheriff: Johnson County Sheriff Lieutenant Brian Adolph inquired date of Swisher Fun Days so they have enough staff for event. Neuendorf stated it was the last weekend in July.

Library: Librarian Hoover reported the following: Friends of the Library group has scheduled the city-wide garage sales for April 27th and library was successful in keeping it open thru the winter. Mayor Taylor congratulated her for being re-certified.

Engineer: City Engineer Cutsforth reported he worked on Division Street Project and gave the following tentative dates for project: of May 6th for final plans, June 4th for bids to be submitted, June 10th the council awards the bid, July 8th to begin construction, and work until November. Final seeding will be done in 2020 as county bidding process is taking longer than expected. He will incorporate the county plans with the city plans for rural Sections 1 and 3; the middle city-only Section 2 will not be in this bid cycle.

Mayor: Mayor Taylor reported he met with boy scout troop regarding local government and civic engagement.

Council: No report.

Employees: McNeal reported he is getting everything ready for the new person and city can call him if need help. Kakacek reported the following: received \$481.51 for motor fuel tax refund; reviewing ICAP safety videos online and so is the librarian and noted this will also be sent to other staff to review; Swisher Farmer's Market meeting is March 28th; need council code books to insert updates.

Reports: Council reviewed Library Board January 25, 2019 Minutes.

BUSINESS:

MPOJC Work Program Projects: After review and recommendation of city engineer, council agreed to have Metropolitan Planning Organization of Johnson County do traffic study on the following intersections: 2nd Street and Summit Avenue; 3rd Street and Swisher View Drive; 3rd Street and Central Avenue.

Address Drainage Issue: Mat Ayers of 616 Hill Court stated his driveway and garage has been flooded with 6 inches water due to poor water drainage and city street being higher than his driveway. He asked the city council to extend the storm drainage and lower/regrade the street. Engineer Cutsforth gave opinion of cost to fix the street/storm drainage, etc. but noted it was hard to verify until the snow melts to review the drainage and street. Cutsforth noted this street is on the Pavement Management Plan and should be included on the street maintenance for this year. Council will revisit this issue once the snow melts.

Public Hearing to Adopt 2019-20 Budget: Motion by Gudenkauf, seconded by Neuendorf, to open public hearing to consider adopting the 2019-20 Budget. Call for vote. All ayes. Motion carried and public hearing opened at 7:25 p.m. No public comments or concerns were heard. City did not receive any written comments regarding the budget. Mayor closed public hearing at 7:26 p.m.

Resolution No. 2019-10-Approve 2019-20 Budget: After review, Gudenkauf moved, seconded by Stagg, to approve Resolution No. 2019-10 entitled “ADOPTION OF BUDGET AND CERTIFICATION OF CITY TAXES, FISCAL YEAR BEGINNING JULY 1, 2019 – ENDING JUNE 30, 2020”. Roll call vote. Ayes: Gudenkauf, Hightshoe, Neuendorf, Rowe, Stagg. Nays: None. Resolution No. 2019-10 passed.

1st & Final Reading of Ord.#272—Adopt 2018 IBC: City Clerk Kakacek noted the previous version referred to county flood plain regulations and need to be referred to Swisher Chapter 160 flood plain regulations per Iowa Codification. After review, Stagg moved, seconded by Hightshoe, to introduce Ordinance #272 by title only entitled “AN ORDINANCE ADOPTING BY REFERENCE AND PROVIDING AMENDMENTS TO THE 2018 INTERNATIONAL BUILDING CODE, INCLUDING APPENDIX K - ADMINISTRATIVE PROVISIONS, THE 2018 INTERNATIONAL RESIDENTIAL CODE, INCLUDING APPENDIX F - RADON CONTROL METHODS AND APPENDIX J - EXISTING BUILDINGS AND STRUCTURES, THE IOWA STATE ELECTRICAL CODE, THE IOWA STATE MECHANICAL CODE, AND THE IOWA STATE PLUMBING CODE” and be given its first reading. Roll call vote. Ayes: Gudenkauf, Hightshoe, Neuendorf, Rowe, Stagg. Nays: None. Motion carried. Motion by Stagg, seconded by Hightshoe, that the laws and rules providing that ordinances be considered and voted on for passage at two council meetings prior to the meeting at which it is to be finally passed be suspended and dispensed with for Ordinance #272. Roll call vote. Ayes: Gudenkauf, Hightshoe, Neuendorf, Rowe, Stagg. Nays: None. Motion carried. Motion by Gudenkauf, seconded by Stagg to place Ordinance #272 upon its third and final passage and be adopted. Roll call vote. Ayes: Gudenkauf, Hightshoe, Neuendorf, Rowe, Stagg. Nays: None. Motion carried. Ordinance #272 adopted.

3rd Street Shop Building: Public Works Superintendent McNeal noted the trusses broke and part of the roof has caved in the middle section of building. Kakacek noted this has been sent into insurance and is waiting to hear back from them. McNeal noted there is a building at the sewer plant the salt and sand could be stored but would need to install blocks and concrete for the floor if kept there permanently. Currently there are some items to go for scrap metal in the building. Council would like to hear back from the insurance company of what they will cover before doing any repair to the building. After discussion, council directed McNeal to prepare the building at the sewer plant and move sand/salt into building plus remove the equipment out the shop building due to safety. Council directed Kakacek to get estimate of removing the building and install pole building.

Resolution No. 2019-11-Approve Johnson County Police Protection Contract: Mayor noted this contract increased hourly rate and increased 100 contract hours more per year. Per county sheriff, city still gets more service hours than it pays for. After review and discussion, Neuendorf moved, seconded by Hightshoe, to approve Resolution No. 2019-11 entitled “A RESOLUTION AUTHORIZING THE CITY OF SWISHER TO ENTER INTO CONTRACT WITH JOHNSON COUNTY, IOWA SHERIFF’S DEPARTMENT FOR POLICE PROTECTION”. Roll call vote. Ayes: Gudenkauf, Hightshoe, Neuendorf, Rowe, Stagg. Nays: None. Resolution No. 2019-11 passed.

Consider Changing Location of Council Meetings: Kakacek inquired if council would like to have their regular monthly council meeting at the library meeting room as it has more space. The council chairs and table would stay at city hall and they would use the library chairs and table. Mayor noted the restroom is

more accessible but Clerk's files would not be. Council felt that their meetings are not usually full and can move to another location if necessary.

Set City-Wide Cleanup: After discussion, Neuendorf moved, seconded by Hightshoe to set city-wide cleanup for Saturday, May 4, 2019 from 7 – 11 a.m. Call for vote. All ayes. Motion carried.

Correspondence: Council reviewed notice of company name change for the city's financial software and email from Johnson County Information Technology noting they will be doing city's boundary annexation survey for the census. February 2019 Sheriff's Report; Chicken Permit renewal for 75 Division Street SE; FEMA update; Alliant services were on the council table for review.

Adjournment: Motion by Rowe, seconded by Stagg to adjourn. Call for vote. All ayes. Motion carried. Meeting adjourned at 7:53 p.m.

Tawnia Kakacek, City Clerk/ Finance Officer

Christopher Taylor, Mayor