REGULAR CITY COUNCIL MEETING

Call To Order: Mayor Christopher Taylor called the Swisher Council Meeting to order at 7 p.m. at Swisher City Hall, Swisher, Iowa on March 12, 2018.

Council Present: Jerry Hightshoe, Rebekah Neuendorf, James Rowe, Mike Stagg. Absent: Mary Gudenkauf.

Also Present: City Clerk/Finance Officer Tawnia Kakacek, Public Works Superintendent Rodney McNeal, Library Director Laura Hoover, HR Green Engineer Arielle Gebhart, Johnson County Sheriff Deputy, and Pat Heiden.

Consent Agenda: After review and discussion, Stagg moved, seconded by Neuendorf, to approve the Consent Agenda consisting of: Agenda with removing item 4d-Approve Bid to Repair Headwall on 3rd Street; February 12, 2018 Meeting Minutes; updated List of Claims; February Clerk/Treasurer and Utility Billing Audit Reports; Resolution 2018-08-Assess Delinquent Bills to Property Taxes; Fireworks Permit for Fun Days; and notice of Parks & Recreation Commission opening. Roll call vote was taken. All ayes unless otherwise noted. Absent: Gudenkauf. Motion carried.

Citizen Comments: Pat Heiden introduced herself and stated she is running for Johnson County Board of Supervisors.

Reports:
Sheriff: No report.

Library: Library Director Hoover stated the Easter Egg Hunt is Saturday, March 31st at 11 a.m. and in need of individually wrapped candy or cash to purchase candy to put into the 3,000 plastic eggs. She also noted the library will be selling refuse and yard waste tags so residents can purchase when city hall is closed.

Engineer: Engineer Gebhart noted Cutsforth will be surveying area of 3rd Street and creek per McNeal request.

Mayor: Mayor reported the following: he attended the Jo. Co. Assessor Board meeting and attended with Councilperson Hightshoe the IDOT I-380 Presentation.

Council: No report.

Employees: McNeal reported the following: will take snow fences down tomorrow; trimmed all the trees around the sewer plant; attached the new rotary brush onto truck. He noted Kirkwood offers Wastewater Grade 1Class in September but Ft. Dodge offers it in April. He asked if council would be okay for him to go to Ft. Dodge and get it done earlier. Council agreed. Kakacek reported the following: if any council member wants to attend the Municipal Leadership Academy Part 3 let her know and she will enroll them; did e-billing for February; submitted insurance claim for sewer backup; if council needs copy of goal setting report and comprehensive plan for the March 26th meeting, let her know and she will make copies; going to meet with city insurance on Thursday to review city’s insurance; attending ECICOG Clerk Workshop on March 28th; will complete online census training workshop tomorrow.

Miscellaneous: Council reviewed Planning & Zoning February 19, 2018 Minutes.

BUSINESS:
Resolution No. 2018-09-Approve Engineer Agreement for Drainage Project: Engineer Gebhart went over agreement with Mayor and Council. After review and discussion, Neuendorf moved, seconded by Rowe, to approve Resolution No. 2018-09 entitled “A RESOLUTION APPROVING AGREEMENT WITH HR GREEN FOR ENGINEERING SERVICES FOR ROSE AVENUE/4TH STREET DRAINAGE PROJECT IN SWISHER, IOWA” and not to exceed cost of $14,100.00. Roll call vote. Ayes: Hightshoe, Neuendorf, Rowe, Stagg. Nays: None. Absent: Gudenkauf. Resolution No. 2018-09 passed.

Set Public Hearing for Rose Avenue/ 4th Street Drainage Project Plans: After discussion, Stagg moved, seconded by Hightshoe to set public hearing date for Rose Avenue/4th Street Drainage Project Plans, Specs, Form of Contract and Opinion of Costs for March 26, 2018 at Swisher City Hall at 7 p.m. Call for vote. All ayes unless otherwise noted. Absent: Gudenkauf. Motion carried.

Set Public Hearing for Amendment to Chapter 169.10-Right-of-Way Inspection: Kakacek noted Planning & Zoning Commission recommended approval to amend Chapter 169.10. Motion by Stagg seconded by Neuendorf to set public hearing date to amend Chapter 169.10-Right of Way Inspections for April 9, 2018 at 7 p.m. at Swisher City Hall. Call for vote. All ayes unless otherwise noted. Gudenkauf absent. Motion carried.

Drainage Issues, Televise Sewer Lines, Etc.: Superintendent McNeal explained the sewer issue on Swisher View that needed emergency repair caused by tree roots, etc. He noted that he would like to implement a maintenance plan and an annual budget to televise sewer lines and repair. McNeal also noted several manholes are underwater when it rains. After discussion, council agreed to annually budget $12,000 to televise sewer lines and $3,000 for joint repair. Kakacek will review next year budget to see if viable. Rowe inquired how long it would take to televise all the sewer lines. McNeal estimated 3 years with the proposed $12,000 a year.

Consider Storm Water Utility Fee: Kakacek noted with continuing costs for storm drainage repairs, she and the engineer recommend charging residents a monthly storm water utility fee to help pay for storm drainage repairs. She presented list of some cities that charge this fee and spreadsheet of various rates. Kakacek inquired council if would like to pursue implementing a fee. Council directed city attorney to draft storm water utility ordinance with separate charge for residential and commercial and present at next regular council meeting.

Resolution No. 2018-10-Approve Preliminary/Final Plat-RTL Acres Addition: Mayor noted this subdivision would have to comply with City of Swisher’s subdivision standards-Chapter 166 per 28E Agreement with Johnson County as a high growth area within the 2-mile fringe area. He will try to attend the Johnson County P & Z meeting to remind them of this. After review and discussion and with Swisher P & Z Commission recommendation of approval, Hightshoe moved, seconded by Rowe, to approve Resolution No. 2018-10 entitled “APPLICATION OF RTL EQUIPMENT REQUESTING PRELIMINARY AND FINAL PLAT APPROVAL OF RTL ACRES ADDITION (within the 2-mile fringe area agreement)”. Roll call vote. Ayes: Hightshoe, Neuendorf, Rowe, Stagg. Nays: None. Absent: Gudenkauf. Resolution No. 2018-10 passed.

Purchase Tractor: Superintendent McNeal requested to trade in the 2000 tractor/loader and purchase tractor/loader with Farmer’s Supply due to their vehicle support. He noted that he would like to get forks for tractor at approximate cost of $1,100.00. Bids submitted were as follows for JD 5100 Utility Tractor/Loader with net trade-in: Farmers Supply Sales of $37,750.52; P & K Midwest of $41,911.47; Sinclair Tractor of $43,897.23 and received other bids of different model of tractor. After review and discussion of bids, Neuendorf moved, seconded by Stagg, to approve purchase of John Deere 5100E Utility Tractor and loader at cost of $72,736.51 minus trade-in of tractor/loader of $34,986.00 with net cost of $37,750.52 and forks of $1,100.00 for the 2018-19 Budget. Roll call vote. All ayes unless otherwise noted. Absent: Gudenkauf. Motion carried.
Purchase Safety Fire Storage Cabinet: Superintendent McNeal requested purchase of cabinet to store fuel tanks for mowers and city would be reimbursed from insurance safety program. He also suggested replacing the wood barricades with plastic barricades that may be under this program. Council directed him to verify if the barricades would be covered under this program. After review and discussion, Stagg moved, seconded by Rowe, to approve purchase of flammable storage cabinet at cost of $619.00 plus shipping. Roll call vote. All ayes unless otherwise noted. Absent: Gudenkauf. Motion carried.

Council/Mayor Pay: It was recommended to have public meeting with residents to discuss possibly increasing council and mayor pay. Council directed City Clerk to put on April Agenda to set public meeting date to discuss council and mayor pay. Hightshoe inquired type of action needed to have a city cell phone for the city mayor. This was noted that it could be done by resolution or motion. He requested this to be on the May agenda.

Correspondence: Mayor noted city may be contacted by Johnson County Refuse in the future about them updating their fleet. Council reviewed email from Johnson County regarding April Child Abuse Prevention Month; Johnson County letter stating they hired an Aging Specialist; ISU P & Z Workshop; page insert for Swisher’s Policy and Procedures Manual. Building and Sewer Permits for 320 Amy Street, 121 Alan Avenue; Right-of-Way Permit for 1019 Swisher View; Johnson County Sheriff’s February 2018 Report were on the council table for review.

Adjournment: Motion by Neuendorf, seconded by Rowe to adjourn. Call for vote. All ayes. Motion carried. Meeting adjourned at 8:17 p.m.