REGULAR CITY COUNCIL MEETING

Call To Order: Mayor Christopher Taylor called the council meeting to order at 7:00 p.m. at Swisher City Hall, Swisher, Iowa on April 10, 2017.

Council Present: Mary Gudenkauf, Angie Hinrichs, Rebekah Neuendorf, Mike Stagg. Absent: Larry Svec.

Also Present: City Clerk/Finance Officer Tawnia Kakacek, Public Works Superintendent Craig Vondracek, City Engineer Tim Cutsforth and Jim Halverson, Johnson County Deputy Sheriff, P & Z Members Randy Hurlbert and Kenny Feldmann.

Consent Agenda: After review and discussion, Stagg moved, seconded by Gudenkauf, to approve the Consent Agenda consisting of: Agenda; March 13 and April 3, 2017 Minutes; List of Claims; March 2017 Clerk/Treasurer Report and Utility Billing Audit Report; Fireworks Permit to J & M Displays for July 29, 2017; Resolution No. 2017-14 appointing Alice Linhart to Planning & Zoning Commission. Roll call vote was taken. All ayes. Absent: Svec. Motion carried.

Reports:
Engineer: City Engineer Cutsforth noted he is working on the plans for the 2017-18 Streets Project.

Mayor: Mayor Taylor noted he will be attending the Joint Entity Meeting next week.

Employees: Vondracek noted the following: moved everything out of the rental building and encouraged the Mayor and Council to see the building on 3rd Street; parks are now open and volleyball nets are up; he will be mowing this week and filling potholes in the alleys; no salt needed for next year as not used much this year. Kakacek noted the following: debit and credit card payments at city hall will not require a signature from the payer; attending IMFOA Conference April 19-21; will be working on the city-wide garage sales map; and doing a presentation of budget/finance at clerk’s meeting on April 27th.

Miscellaneous: Mayor noted the Swisher Library will be fully accredited starting July 1st and is the smallest town in Johnson County to have an accredited library. Council reviewed Planning & Zoning 3-27-17 Minutes.

BUSINESS:
Central Avenue Drainage Project: Engineer Cutsforth presented the Central Avenue Drainage Project plans and estimated costs. He recommended this be done now so grass can grow in May. After discussion, Gudenkauf moved, seconded by Stagg to approve Central Avenue Drainage Project Plans and send out for quotes. Roll Call vote was taken. All ayes. Absent: Svec. Motion carried.

Resolution No. 2017-15—Agreement with HR Green: After discussion with Engineer Halverson, Neuendorf moved, seconded by Gudenkauf, to approve Resolution No. 2017-15 entitled "A RESOLUTION APPROVING PROFESSIONAL SERVICE AGREEMENT BY AND BETWEEN THE CITY OF SWISHER, IOWA AND HR GREEN INC. FOR SERVICES OF FINDING DIVISION STREET IMPROVEMENT PROJECT FUNDING FOR THE CITY OF SWISHER". Roll call vote was taken. All ayes. Absent: Svec. Motion carried.

Set Public Hearing Date-Create BC-1 and BC-2 Districts and Rezone: Planning & Zoning Members Kenny Feldmann and Randy Hurlbert gave P & Z’s recommendation and reasons for decision. After discussion, Gudenkauf moved, seconded by Neuendorf to set public hearing date for May 8, 2017 at 7 p.m. at Swisher Council Chambers to consider creating BC-1 and BC-2 (business commercial); rezoning all properties with frontage on 2nd Street from Rose Avenue to Summit Avenue to BC-2 from BC, AC, and 12RS and all other BC Districts be rezoned to BC-1. Call for vote. All ayes. Absent: Svec.

Port-O-Potties at Park: After discussion, Gudenkauf moved, seconded by Hinrichs, to approve having two port-o-potties at the Castek Park ball diamond and one at the Downtown Park for the summer months. Roll call vote was taken. All ayes. Absent: Svec. Motion carried.
Concrete for Benches, Message Board, Port-O-Potties: Kakacek noted no bid has been submitted yet. Motion by Gudenkauf, seconded by Stagg to postpone consideration of concrete for benches, message board, and port-o-potties until the next meeting. Roll call vote was taken. All ayes. Absent: Svec. Motion carried.

Castek Park Improvements: Council inquired what was the intended use for Park & Recreation request for the water line and hookup hydrant. Motion by Stagg, seconded by Hinrichs, to refer back to Park & Recreation Commission request of waterline and hookup hydrant for additional clarification of request. They also noted they would like a representative from the commission to attend Council Meeting if they have a request. After discussion, Hinrichs moved, seconded by Stagg, to approve adding lime on Castek Park Trail to taper slope by culvert and level out with costs not to exceed $500.00. Roll call vote was taken. All ayes. Absent: Svec. Motion carried.

Readings of Ordinance #262—Division of Taxes Levied on Addition to the Swisher Urban Renewal Area: After discussion, Gudenkauf moved, seconded by Stagg, to introduce Ordinance #262 by title only entitled “AN ORDINANCE PROVIDING FOR THE DIVISION OF TAXES LEVIED ON TAXABLE PROPERTY IN THE MARCH, 2017 ADDITION TO THE SWISHER URBAN RENEWAL AREA, PURSUANT TO SECTION 403.19 OF THE CODE OF IOWA” and the laws and rules providing that ordinances be considered and voted on for passage at two council meetings prior to the meeting at which it is to be finally passed be suspended. Roll call vote. Ayes: Gudenkauf, Hinrichs, Neuendorf, Stagg. Nays: None. Absent: Svec. Motion carried. Motion by Neuendorf, seconded by Stagg, to give final passage and adoption of Ordinance #262. Roll call vote. Ayes: Gudenkauf, Hinrichs, Neuendorf, Stagg. Nays: None. Absent: Svec. Ordinance #262 adopted.

Resolution No. 2017-16—Internal Advance Funding: Kakacek noted this was to borrow funds from Local Option Sales Tax for part of construction cost for Division Street/120th Street Improvements Project of engineer fees, etc. Motion by Gudenkauf, seconded by Stagg, to approve Resolution No. 2017-16 entitled “RESOLUTION AUTHORIZING INTERNAL ADVANCE FOR FUNDING OF URBAN RENEWAL PROJECT” of $100,000. Roll call vote. Ayes: Gudenkauf, Hinrichs, Neuendorf, Stagg. Nays: None. Absent: Svec. Resolution No. 2017-16 passed.

Ball Diamond Fees: Council discussed Park & Recreation Commission recommendation of charging $25 an hour if lights are used at the ball diamond. Gudenkauf would like to see flat rate not based on hours of usage, Neuendorf inquired who would keep track of hours the lights are on and would like to have a process for both the park rental and ball diamond. Gudenkauf moved, seconded by Neuendorf, to refer issue back to Park & Recreation Commission for creation of a streamlined process for all park rentals including the ball diamond with one form for rental/usage agreement. Call for vote. All ayes. Absent: Svec. Motion carried.


Set Public Hearing Date for Budget Amendment: Kakacek noted since the Central Avenue Drainage Project was going to be done this year, the budget will need to be amended and would like to include increase of attorney fees. Motion by Stagg, seconded by Gudenkauf, to set public hearing for 2016-17 Budget Amendment for May 8, 2017 at 7 p.m. at Swisher Council Chambers with the city clerk’s proposed amendments. Roll call vote was taken. All ayes. Absent: Svec. Motion carried.

City Wide Cleanup May 13th: Kakacek asked Mayor and Council if any of them were available to be at the cleanup and none were available. Council agreed to have Johnson County Refuse run it.

Correspondence: Council reviewed email from Theresa Johnson requesting Hilltop Road repair; letter to Swisherview Development regarding entering/exiting Division Street only; letter to Maresh to move motorhome, IMFOA letter awarding Kakacek the State Finance Officer Certification; 2017 Small City Workshops schedule and to let Kakacek know if want to attend; 1-380 Planning Study from IDOT. Johnson County Sheriff March 2017 Report; Chicken Permits for 124 Division Street NE, 75 3rd Street SW, and 201 Hilltop Road; Building Permits for 321 Amy Street Units A & B, 321 Amy Street Units C & D and 120 Alan Avenue Unit A were on the council table for review.

Adjournment: Motion by Neuendorf, seconded by Gudenkauf to adjourn. Call for vote. All ayes. Motion carried. Meeting adjourned at 8:57 p.m.

Tawnia Kakacek, City Clerk
Christopher Taylor, Mayor