REGULAR CITY COUNCIL MEETING

CALL TO ORDER: Mayor Christopher Taylor called the council meeting to order at 7 p.m. at Swisher City Hall, Swisher, Iowa on April 11, 2016.

Council Present: Mary Gudenkauf, Angie Hinrichs, Mike Stagg, Larry Svec. Absent: Rebekah Neuendorf.

Also present: City Clerk Tawnia Kakacek, Public Works Supervisor Craig Vondracek, Johnson County Sheriff Dept. Lt. Brian Adolf and Deputy Brandon Richmond, Sonja LaGrange, Robin Kolosik, Nick Neuendorf, Dave Chalupsky, Lindsay Hinrichs, RaeLynn Lamparek, Doug Hickey, Gene Beard, Glen Heims, Marshall Allen, Keith & Audra Nearad, Lisa Nearad.

Consent Agenda: Kakacek noted that Agenda Item 1F-Resolution to Certify Taxes be taken off the agenda as payment has been received. Motion by Stagg, seconded by Hinrichs, to remove Item 1F from the agenda. Call for vote. All ayes. Motion carried. After review and discussion, Svec moved, seconded by Stagg, to approve the Consent Agenda consisting of: Amended Agenda, March 14 and amended March 22, 2016 Minutes showing Gudenkauf present not Hinrichs; updated List of Claims; March 2016 Clerk/Treasurer Report and Utility Audit Report; Resolution No. 2016-15 to approve transfer of funds and Resolution No. 2016-16 to approve Johnson County Sheriff Agreement for police protection. Roll call vote was taken. All ayes. Absent: Neuendorf. Motion carried.

Citizens’ Comments: None.

Reports: Mayor Report: Mayor Taylor reported the following: he and Kakacek worked on the policy and procedural manual; applied for 200 tree saplings and so did the library, both were approved.

Council Report: None.

Employees’ Reports: Vondracek noted the following: snow equipment is cleaned and put away; park bathrooms are now open; UV modules are now running at wastewater plant; Teslik is getting the mowers ready for the season; cleaned streets around town and dug out the embankment at the end Hilltop Road; put in rock in Katheryn Birky’s alley; started grading Division Street shoulders and ditches; will call about moving the light pole by Kress’. Dave Chalupsky suggested the park grounds be seeded. Kakacek noted the following: received 2015 motor fuel refund; garage sale forms are available on the city website and around town and forms are due April 25th plus she ordered 2 port-o-potties; updated city computer to Windows 10; park dumpster is now padlocked as had issues of people putting their trash in it; updated zoning map is on the website; Farmer’s Market meeting will be Monday April 18th; need council code books to insert new pages; will be attending IMFOA Conference and DataTech Meeting April 20-22.

Miscellaneous Report: P & Z March 28, 2016 Minutes were submitted.

BUSINESS:

CIT Presentation: Johnson County Sheriff Dept. Lt. Adolf and Deputy Richmond presented and discussed Crisis Intervention Training Program and video. This program enables police and others to deal with persons of mental health issues, substance abuse, suicide, PTSD, etc. where they don’t have to be taken to prison or hospitals but to different units at a future Restoration Center for help. They currently have a mobile Crisis Team. It was noted anyone will be able to take this training.

Division Street Improvements: After discussion, Gudenkauf moved, seconded by Stagg, directing city engineer to draft engineer agreement for Division Street Improvements. Call for vote. All ayes. Absent: Neuendorf. Motion carried.

Alley Management Plan Agreement: Kakacek noted the engineer would like to discuss in more detail of the alleys before he presents an agreement.
**Public Hearing to Vacate 4th Street from Central Avenue to Railroad Tracks:** Motion by Svec, seconded by Stagg to open public hearing to consider vacating 4th Street from Central Avenue to Railroad Tracks. Call for vote. All ayes. Absent: Neuendorf. Public hearing opened at 7:49 p.m. Lisa Nearad stated the city shouldn’t sell street to allow for future growth. Robin Kolosik agreed as well. Svec noted it was dead piece of property and would like to stay with the Planning and Zoning Commission recommendation to sell. Lindsay Hinrichs noted the city should vacate the east and west sides of the railroad tracks for 4th Street and not just one side. Water drainage issues were discussed for this area. Chalupsky noted the city needs to have storm drains. Mayor closed public hearing at 8 p.m.

**1st Reading of Ord—Vacate Portion of 4th Street:** After discussion, Svec moved, seconded by Gudenkauf, to introduce ordinance by title only to vacate portion of existing 4th Street located west of existing CRANDIC Railroad right-of-way and east of Central Avenue and be given its first reading. Roll call vote. Ayes: Svec. Nays: Gudenkauf, Stagg. Abstain: Hinrichs as she is adjoining owner of street and may purchase part of street if passes. Absent: Neuendorf. Motion failed.

**Attorney Recommendation on Fence Request on City Property:** After review of city attorney’s recommendations, Gudenkauf moved, seconded by Hinrichs to rescind previous approval of fence installation on unimproved 1st Street between 76 and 104 Howard Avenue. Roll call vote was taken. All ayes. Absent: Neuendorf. Motion carried.


**Resolution No. 2016-18—Approve Policy and Procedures Manual:** Hinrichs and Gudenkauf recommended to get State of Iowa per diem cost for meals and amend the manual for this later. Also discussed currently there are no fees charged for ball diamond usage. Mayor asked whether the manual could be adopted “as is” and amend later; Council agreed. After review and discussion, Stagg moved, seconded by Svec, to approve Resolution No. 2016-18 entitled “RESOLUTION ADOPTING CITY OF SWISHER POLICY AND PROCEDURES MANUAL FOR CITY OF SWISHER, IOWA”. Roll call vote. Ayes: Gudenkauf, Hinrichs, Stagg, Svec. Nays: None. Absent: Neuendorf. Resolution No. 2016-18 passed.

**Castek Trail Improvements:** Kakacek noted she has contacted Park & Rec Chairperson Chalupsky several times to have the committee meet to complete the budgeted trail improvements before June 30th and committee hasn’t met. She inquired if council wanted to improve this trail and with what type of overlay, concrete or asphalt. Council reviewed previous year asphalt bid for part of the trail from Kluesner Construction and they would honor the same price for this year. Svec would like partial trail improvement done for easy access for the handicap patrons coming from the parking lot to the bleachers. Hinrichs inquired if there are grants, trail requirements, and would they be maintained in the winter. Gudenkauf encouraged and would like to engage an active Park Board to present plans. After discussion, council tabled to next meeting to review the trail.

**Fireworks Contract:** After review, Gudenkauf moved, seconded by Stagg, to approve fireworks contract for this year and the next 3 years with J & M Displays and prepay $400.00 for this year’s fireworks. Roll vote was taken. All ayes. Absent: Neuendorf. Motion carried.

**Set Public Hearing for 2015-16 Budget Amendment:** Motion by Gudenkauf, seconded by Hinrichs, to set 2015-16 Budget Amendment Hearing for May 9, 2016 at 7 p.m. Call for votes. All ayes. Absent: Neuendorf. Motion carried.

**Set Date for Town Meeting:** Council reviewed Gudenkauf’s draft letter to neighboring property owners of the City to get their input on future planning of Swisher. Council is to give the city clerk additional list of names within 2 weeks then the letter will be sent. Council set town meeting for July 18 at 7 p.m. Kakacek will contact the American Legion to hold meeting there.

**City Wide Cleanup:** Mayor inquired council if they can help for City Wide Cleanup Day on May 14th from 7 a.m. to 11 a.m. Hinrichs volunteered to help. Mayor said he would bring this up again for the May Council Meeting.
5K Run/Walk Permit: Sonja LaGrange asked council to have all activities on Swisher Fun Days weekend be one joint cause including this run/walk and then Swisher Fun Days Committee would be able to give back to the community. She noted as going thru one group helps pay for insurance, bands, extra police protection, etc. Mayor noted the council does not have authority to tell groups that Lamparek must work with Fun Days Committee as Iowa law states council cannot intervene in civil relationships between 2 private parties. Council would like Lamparek and Fun Days Committee to work it out. Jefferson Monroe Fire Asst. Glen Heims said they were going to take over the run/walk next year with Lamparek’s help. Gene Beard said the fire department will work it out with the Fun Days Committee. After discussion, Stagg moved, seconded by Svec, to approve RaeLynn Lamparek Swisher 5K Run/Walk permit for August 5, 2016. Roll call vote was taken. All ayes. Absent: Neuendorf. Motion carried.

Correspondence: Johnson County Sheriff’s March 2016 Report, Mediacom update, South Slope update, Building Permit for 520 Jefferson Avenue SW were on the council table for review.

Adjournment: Motion by Gudenkauf, seconded by Stagg to adjourn. Call for vote. All ayes. Motion carried. Meeting adjourned at 9:21 p.m.

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Tawnia Kakacek, City Clerk            Christopher Taylor, Mayor
CITY OF SWISHER, IOWA
CITY COUNCIL MEETING MINUTES
APRIL 11, 2016

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