

(Subject to Approval)
CITY OF SWISHER, IOWA
CITY COUNCIL MEETING MINUTES
JUNE 12, 2023

Anyone could attend in person, dial-in or connect electronically to hear the actual meeting.

REGULAR CITY COUNCIL MEETING

Call To Order: Mayor Christopher Taylor called the Swisher Council Meeting to order at 6:30 p.m. at Swisher Library, Swisher, Iowa on June 12, 2023.

Council Present: Kris Heims, Rebekah Neuendorf, Kody Pudil, and Michael Stagg. Mary Gudenkauf attended by zoom.

Also Present: City Clerk/Finance Officer Tawnia Kakacek, Public Works Superintendent Justin Fields, Communication Coordinator Julie Persons, Tim Cutsforth-HR Green Representative, Lieutenant Chris Wisman-Johnson County Sheriff Department; Chad McCleary-ION Environmental, Daryl Hynek, Curt Cline, William Gorman from Johnson County Livable Community for Successful Aging Policy Board, Gina Pudil, Eric Helms, Linnea Villelli, Gene Beard, Nick Neuendorf, Gary Palas. Attended via zoom was Tim Cutsforth-HR Green Representative and Kim Grier.

Consent Agenda: Neuendorf moved, seconded by Heims to approve the Consent Agenda consisting of Agenda, May 8th and 22nd, 2023 Council Minutes; May 22nd, 2023 Work Session Minutes; updated List of Claims; May 2023 Clerk/Treasurer Report & Utility Balance Report; Cigarette Permit renewal for Shelton's Grocery; notice of Board of Adjustments vacancies. Roll call vote. Ayes: Gudenkauf, Heims, Neuendorf, Pudil, Stagg. Nays: None. Motion carried.

Citizens' Comments: Daryl Hynek asked if there is any interest for Accessory Dwelling Units (ADU) and had concerns of affordability and selling property in the future. William Gorman noted the ADUs are to provide elderly homeowners flexibility to live at home longer. Gorman noted ADUs can be attached and unattached plus Swisher Planning & Zoning approved it. Solon and Iowa City have adopted this. Mayor Taylor noted the city's current code allows another dwelling unit if meets current setbacks and this adds language consistent with other parts of county. Curt Cline said all the public hearing notices should be mailed out to residents. Kakacek noted it would be too expensive. Mayor noted all notices are posted at bank, post office, library, American Legion, Shelton's Grocery, City Hall, on the city website and outdoor message board at least 24 hours and usually at least 72 hours in advance, plus noted city usually has one public hearing or more a month. Gina Pudil noted they found on Thursday morning vandalism at Downtown Park and request to have extra patrol on Wednesday nights. Kakacek noted police are doing extra patrol at both parks as there was vandalism at Castek Park as well. Gene Beard recommended city pay for one policeman and DanceMor pay for the other. He noted past owner of DanceMor had extra patrol at his events. Gudenkauf logged off Zoom at 6:51 p.m.

Mayor noted the sheriff department goes over the contracted hours and does not charge us so may want to consider increasing hours and pay to improve coverage. Heims noted she has lived by Castek Park for over 30 years and has had vandalism at the park and police presence doesn't work. Gina Pudil asked if the park could be cleaned up on Thursday mornings. Mayor noted public works department can check the parks on Monday and Thursday mornings each week and see when problems are happening.

Reports:

Sheriff: April 2023 Police Report was submitted.

Engineer: Cutsforth reported the following: relocated gas line on Howard for sewer project; worked on Ralston subdivision; reviewed fire tank ordinance; reviewed the reseeding on Castek Park Trail Project.

Mayor: Taylor reported the following: met with developer's engineer to discuss sewer system and timing; will be attending ECICOG and ILOC meetings.

Council: No reports.

Employees: McCleary noted grit removal for sewer plant is half done and noted there are plenty of goldfish to get rid of from the sewer plant. If anyone wants some, let him know. Fields noted the gas line was installed to the garage on Rose Avenue today. McCleary, Hoover, Persons, Fields and Kakacek written reports are on file at city hall.

Miscellaneous Reports: Swisher Planning & Zoning 5-22-23 Minutes and Parks & Recreation 4-19-23 Minutes were reviewed.

BUSINESS:

Extra Police Patrol: K. Pudil noted per last council meeting minutes did not resolve getting extra police patrol. Mayor noted the Council was looking at it comprehensively for the entire year and wasn't focusing only on Wednesdays. Stagg noted they wanted to see what other groups do for events throughout the year when deciding to have extra patrol. It was noted when there are other events vandalism also happens. Lieutenant Wisman noted they have not received calls on noise on Wednesday nights, but a big police presence would help. He gave an option to hire police reserves at \$25 per hour with two reserves in one car. The council discussed hours and dates/seasons when to have the reserves. Mayor noted if the City did this all year round, it would cost approximately \$21,000. R. Neuendorf recommended when events come up let the City know and Council could decide if need extra patrol. After discussion, Pudil moved, seconded by Heims to hire four Police Reserve Officers on Wednesday nights from 6:30 p.m. to 10:30 p.m. After discussion, Heims moved, seconded by Stagg, to amend the motion to have the reserves hired through the end of July 2023 and revisit this in August. Roll call vote on amendment was all ayes. Absent: Gudenkauf. Motion carried. Roll call vote on original motion with amendment was all ayes. Absent: Gudenkauf. Motion carried. Wisman noted Swisher's Dance Hall ordinance looked fine.

Plan/Specs and OPC for Salt Shed Pad Project: After review, Stagg moved, seconded by Heims, to approve the plan/specs and OPC for the Salt Shed Project. Roll call vote was taken. All ayes. Absent: Gudenkauf. Motion carried.

Award Quote for Salt Shed Pad Project: Cutsforth noted the City received two quotes, with the lowest quote 12% higher than the OPC. He gave two options: one option is to go back out for quotes and return in August with construction in September and project complete in October or second option is to award now as Kakacek had noted the electrical quote was less than projected and could use ARPA funds to make up the difference. After discussion, Pudil moved, seconded by Stagg to reject both bids and resubmit in August 2023. Roll call vote was taken. All ayes. Absent: Gudenkauf.

Set Public Hearing Date to Replace Chapter 165 with Updated Chapter 165 to Include Accessory Dwelling Units (ADUs): Motion by Stagg, seconded by Heims to set public hearing date for July 10, 2023 at 6:30 p.m. at Swisher Library to consider replacing Chapter 165 to include ADUs with Chapter 165. Call for vote. All ayes. Absent: Gudenkauf. Motion carried. The Mayor and Council encourage residents to attend hearing or send in their written comments.

Payment for Shop Addition: Fields noted the insulation is to be done which will wait until the electrical is installed. After discussion, Pudil moved, seconded by Stagg, to approve partial payment of \$103,982.46 to Eastern Iowa Building for shop addition. Roll call vote was taken. All ayes. Absent: Gudenkauf. Motion carried.

Quote for Electrical on Shop Addition: After review of quote, Heims moved, seconded by Stagg, to approve Steves Electric quote of \$7,100.00 to install electrical in the new shop addition. Roll call vote was taken. All ayes. Absent: Gudenkauf. Motion carried.

Waive Registration of Golf Carts for Swisher Masters: Pudil noted 20 golf carts are brought in for the Swisher Masters and per the City's code the golf carts are required to be registered. Kakacek noted the city waives vendor permit requirement during Swisher Fun Days and this would be the same. After discussion,

Pudil moved, seconded by Heims, to waive golf cart registration requirements for the Swisher Masters event on June 24, 2023. Roll call vote was taken. All ayes. Absent: Gudenkauf. Motion carried. Mayor noted the other city regulations on golf carts are still required (speed limits, 18 and older, hours of operation, etc.).

Purchase Zero Turn Lawn Mower: Fields noted there is not an extra zero turn lawn mower so if the current one goes down and gets repaired, it lengthens the time to mow plus will have more mowing with new development. It is budgeted to get another one in 2025-26. Kakacek noted if the Council transfers to reserves for this current budget year and next budget year, the funds would be available for purchase. After discussion, Council chose not to purchase mower but add to discussion at budget time.

Resolution No. 2023-31—Amend Policy & Procedures Manual on Seat Belts: Kakacek noted IMWCA Audit recommended Swisher to change the seat belts policy to include equipment, personal and rental cars on official business. After review, Pudil moved, seconded by Heims to approve Resolution No. 2023-31 entitled ‘RESOLUTION AMENDING CITY OF SWISHER POLICY & PROCEDURES MANUAL FOR SEAT BELT USAGE’. Roll call vote. Ayes: Heims, Neuendorf, Pudil, Stagg. Nays: None. Absent: Gudenkauf. Resolution No. 2023-31 passed.

Resolution No. 2023-32—Set 2023-24 Salaries: Kakacek noted that in the last 2 years staff have been given 3% raise as budgeted, but cost of living had gone significantly higher. After discussion and review, Pudil moved, seconded by Heims to approve Resolution No. 2023-32 entitled ‘A RESOLUTION SETTING THE SALARIES FOR CITY OF SWISHER EMPLOYEES FOR FISCAL YEAR 2023-24’ with all employees getting a 8% raise as follows: Fields of \$2.06, Osborn \$1.36, Kakacek of \$2.04, Hoover of \$1.58, Persons of \$1.40, Riker of \$1.02 and Ritter with 4% raise of \$.52. Roll call vote. Ayes: Heims, Neuendorf, Pudil, Stagg. Nays: None. Absent: Gudenkauf. Resolution No. 2023-32 passed.

Correspondence: Council reviewed the following: IMWCA audit report; Cedar Rapids notice of meeting to consider voluntary annexation; invitation from Johnson County Food Policy Council meeting on June 22nd at 6 pm in Black Squirrel and everyone is welcome; building permits for 411 3rd Street and 200 Maple Street; right-of-way permit for 420 Swisher View Drive, Peddler’s Permit for Moo Moo’s Ice Cream. ICAP annual report was on the table for review. Mayor noted he will be attending the Johnson County Food Policy meeting and encouraged council members to also come.

Adjournment: Motion by Neuendorf, seconded by Pudil to adjourn. Call for vote. All ayes. Motion carried. Meeting adjourned at 8:22 p.m.

Tawnia Kakacek, City Clerk/ Finance Officer

Christopher Taylor, Mayor