REGULAR CITY COUNCIL MEETING

CALL TO ORDER: Mayor Christopher Taylor called the council meeting to order at 7 p.m. at Swisher City Hall, Swisher, Iowa on June 8, 2015.

Council Present: Mary Gudenkauf, Angie Hinrichs, Mike Stagg, and Larry Svec. Absent: Sandra Fults. Fults arrived at 7:02 p.m.

Also present: City Clerk Tawnia Kakacek, Superintendent Craig Vondracek, Library Director Laura Hoover, City Engineer Tim Cutsforth, Johnson County Deputy Sheriff, Sonja LaGrange, Gene Beard, Darren Fife of Barker-LeMar, Charles Jennissen, MD.

Consent Agenda: After review and discussion, Gudenkauf moved, seconded by Hinrichs, to approve the Consent Agenda consisting of: Agenda, May 11, 2015 Minutes, List of Claims, April 2015 Clerk/Treasurer Report and Utility Audit Report, Cigarette Permit Renewal-Shelton’s Grocery. Roll call for vote was taken. All ayes. Absent: Fults. Motion carried.

Fults arrived at 7:02 p.m.

Citizens’ Comments: None.

Reports:
Library Director Report: Hoover reported the following: summer reading program started for the adults last Saturday with coffee and Kava House donated pastries, children summer reading program starts this Thursday, summer library hours are Monday thru Friday 11 a.m. to 3 p.m., Tuesday & Friday 4 p.m. to 8 p.m., Saturday 10 a.m. to noon. Hoover presented some new library books. She noted Farmer’s Market will be starting on June 18th from 4:30 to 7 p.m. on lot west of library and looking for vendors to sell. The group that started this is Rebekah Neuendorf, Alice Linhart, Tawnia Kakacek, and Laura Hoover.

Engineer Report: City Engineer Cutsforth reported the following: he revised the alley bid, made small map change requested by city clerk, met with Prairie Rd Builders/Kluesner and agreed with their recommendations to change some of the seal coats on street project but kept the cost $27,000.00.

Mayor Report: Mayor noted the following: American Legion and Auxiliary had pancake breakfast last Sunday and was well attended, he and Kakacek attended Iowa League of Cities Workshop “Sustaining the Small City” in Solon, he will be attending the EMA meeting this Wednesday, and there is a Johnson County joint entity meeting in July.

Council Reports: Fults noted two trees are dead in the park. Vondracek will take down. Svec noted a stop sign needs to be reinstalled at the corner of Swisher View and 1st Street. Stagg presented a company that treated his ash trees and would like the council to discuss ash trees in the future.

Employees’ Reports: Vondracek noted the following: they are keeping up with the mowing, spread the dirt and seeded lot west of the library, painted the park restroom doors, skidloader will be coming in tomorrow for the them to clean the culverts. He plans on painting the street lines on Division Street and downtown, and make more barricades for Fun Days. Kakacek noted the following: letter to residents of monthly billing will be mailed with their utility bill, if there any additional bills that need to be paid by June 30th, should turn in before then and if the council would like to bring their laptop to the council meeting, she can download the council packet on a flash drive instead of printing a packet. She also noted NIMS testing still needs to be done by certain council members.


BUSINESS:

D & G Lot Cleanup Update: Darren Fife of Barker-LeMar gave update of the cleanup and noted the results came in good. Per regulations, it will take 3 consecutive samples with decreasing levels and the samples must be 6 months apart. Next sample is November 2015. Mayor asked what would need to be done if the testing didn’t decrease. Fife would recommend an alternate approach to assessment.
Swisher 5K Run/Walk Permit: After review, Svec moved, seconded by Stagg to approve Swisher 5K Run/Walk for August 8, 2015. Roll call vote was taken. All ayes. Motion carried. Gudenkauf thanked RaeLynn for her work on this.

Proclamation—Childhood Cancer Awareness Week: Mayor summarized proclamation and noted it’s the week of June 21st thru June 27th and signed Childhood Cancer Awareness Week Proclamation. This will be posted around town for residents to view.

Add Business Sign: After review and discussion for request to add “Shooters on Second” business sign at corner of Division and Summit, Hinrichs moved for approval, and seconded by Stagg to add “Shooters on Second” business sign. Roll call vote was taken. All ayes. Motion carried. Dance-Mor sign will be removed.

Fun Days Street Closures Clarification and Vendor Permits: Sonja LaGrange presented updated map of street closures with areas showing the snow fences, gates, etc. that were previously approved. After discussion, Gudenkauf moved, seconded by Stagg, to approve open alcoholic containers on all closed city streets from Friday, August 7, 2015 at 5 p.m. thru Sunday, August 9, 2015 at 1 a.m. Roll call vote was taken. All ayes. Motion carried. LaGrange requested Council to waive requirement of a vendor permits for Swisher Fun Days. After discussion, Hinrichs moved, seconded by Svec, to waive requirement of vendor permits for Swisher Fun Days. Roll call vote was taken. All ayes. Motion carried.

Resolution No. 2015-22—Award Bid for Alley Rehabilitation: Council reviewed only bid received from Kluesner Construction for alley between American Legion and Shelton’s Grocery. Gene Beard felt the culvert on the proposed alley rehab was too small. Hinrichs expressed concern of spending that much money on an alley and not the streets. Gudenkauf noted there should be criteria for alley rehabilitation. After discussion of bid, Fults moved, seconded by Stagg to approve Resolution No. 2015-22 entitled “RESOLUTION AWARDING BID FOR RESURFACING ALLEY FOR THE CITY OF SWISHER, IOWA” to Kluesner Construction Inc. not exceeding $33,018.00 and have City Engineer and Vondracek review culvert and replace at Vondracek’s discretion. Roll call vote. Ayes: Fults, Gudenkauf, Stagg, Svec. Nays: Hinrichs. Resolution No. 2015-22 passed.

Consider Hiring Street Sweeping Company: Kakacek presented bids from various companies to sweep/vacuum city streets. After discussion, council tabled hiring a street sweeping company indefinitely.

Consider Allowing ATVs and UTVs on City Streets: Charles Jennissen, MD addressed Mayor and Council on dangers of ATVs and UTVs on city streets. After discussion, there was no motion to approve resolution allowing ATVs and UTVs on certain city streets. Resolution was abandoned.

Hire Appraisal Company: Kakacek presented list of appraisal companies and their fees. Council was curious why City should get a second appraisal when already done by Johnson County. Discussion of using same appraisal firm as County. After discussion, Hinrichs moved, seconded by Svec to hire Appraisal Resources at $850.00 to appraise the county shed for possible purchase by the City. Roll call vote was taken. All ayes. Motion carried. Council directed Kakacek to set up a time with the County when they can visit the county shed.

Set Public Hearing to Rezone 117 2nd St. SW: Kakacek noted this address was missed when rezoning surrounding property to 7RS as thought it was part of the 3RM property. Motion by Hinrichs, seconded by Stagg, to set public hearing to rezone 117 2nd St., SW, Swisher IA from 12RS to 7RS for July 13, 2015 at 7 p.m. Call for vote. All ayes. Motion carried.

Set Public Hearing to Adopt Dangerous/Vicious Animal Ordinance: Kakacek presented proposed ordinance from Iowa Codification, the current and previous Hiawatha ordinances on dangerous/vicious animals. She recommended council to table setting the public hearing date of this ordinance until they had chance to review the various ordinances. Svec moved, seconded by Hinrichs to table setting the public hearing to adopt dangerous/vicious ordinance to July 13, 2015. Call for vote. All ayes. Motion carried.

Set Public Hearing to Adopt Proposed Code of Ordinances for Swisher: Motion by Stagg, seconded by Gudenkauf, to set public hearing to adopt proposed Code of Ordinances for July 13, 2015 at 7 p.m. Call for vote. All ayes. Motion carried.

Approve/Post Notice of City Equipment to Sell: Council reviewed list of items to be sold. Kakacek requested the old council chairs be sold as well. Vondracek will be checking into the value of the equipment to be sold. After discussion, Svec moved, seconded by Gudenkauf, to approve and post the following items for sale: wood chipper, welder, 2 pumps from old wastewater treatment plant, bachtoud mower, street sweeper, two printer/fax machines and old council chairs. Roll vote was taken. All ayes. Motion carried.

Landscape by City Signs: Vondracek presented bid of $780 to have landscaping done at the east and west Swisher signs as directed by Council. After discussion, Gudenkauf moved, seconded by Svec, to approve up to $400.00 for landscaping on the east Swisher sign and downtown park. Roll call vote was taken. All ayes. Motion carried. Fults will be assisting in selection of plant foliage.

Set Aside Monies for Park Trail: Kakacek noted the Park Commission will not be able to get part of the trail done by June 30th and requested the budgeted amount for 2014-15 be rolled over to next year, but would need a budget amendment for next year. After discussion, Gudenkauf moved, seconded by Stagg, to approve rolling $7500.00 for trail improvement to next budget year of 2015-16. Roll call vote was taken. All ayes. Motion carried.

Set Public Hearing to Adopt Fringe Area Agreement: Motion by Svec, seconded by Stagg, to set public hearing to adopt fringe area agreement with Johnson County for July 13, 2015 at 7 p.m. Call for vote. All ayes. Motion carried.


Personnel Handbook: Kakacek requested the city personnel handbook be updated and asked for volunteers to work with the Mayor and her. Gudenkauf volunteered to help.

Resolution No. 2015-25—Write Off Delinquent Account: Kakacek noted when the property was changing ownership with the bank, the final bill wasn’t done and is still unpaid. After discussion, Gudenkauf moved, seconded by Svec, to approve Resolution No. 2015-25 entitled “A RESOLUTION AUTHORIZING THE CITY CLERK TO WRITE OFF UNPAID UTILITY ACCOUNT FOR SEWER AND GARBAGE FEES THAT HAVE BEEN DEEMED UNCOLLECTIBLE”. Roll call vote. Ayes: Gudenkauf, Fults, Stagg, Svec. Nays: None. Abstain: Hinrichs. Resolution No. 2015-25 passed.


Correspondence: Council reviewed letter from Katheryn Birky requesting the City blacktop her alley and Iowa League of Cities invitation to 2015 Annual Conference. Building permits for 325 Division St. SW and 417 Central Ave. SE were on the council table for review.

Adjournment: Motion by Fults seconded by Stagg to adjourn. Call for vote. All ayes. Motion carried. Meeting adjourned at 10:26 p.m.