CALL TO ORDER: Mayor Christopher Taylor called the council meeting to order at 7:16 p.m. at Swisher City Hall, Swisher, Iowa on September 12, 2016.

Council Present: Angie Hinrichs, Mary Gudenkauf, Rebekah Neuendorf, Mike Stagg, Larry Svec.

Also present: City Clerk/Finance Officer Tawnia Kakacek, Public Works Supervisor Craig Vondracek, City Engineer Tim Cutsforth, Library Director Laura Hoover, Lieutenant Brian Adolph-Johnson County Sheriff Dept., Robin Kolosik, Shane Schrader- Schrader Excavating & Grading, Amanda Mize, Doug Hickey, Josh Pfannebecker, Gary Hovey, Clint Haight, Ken Feldmann, Angela Johnson.

Consent Agenda: Motion by Gudenkauf, seconded by Svec, to move item 4e-speed bumps on Alan Avenue to first item under business. Call for vote. All ayes. Motion carried. After review and discussion, Stagg moved, seconded by Gudenkauf, to approve the Consent Agenda consisting of: Amended Agenda; August 8, 2016 Regular and Special Meeting Minutes; updated List of Claims; July and August 2016 Clerk/Treasurer Reports and Utility Billing Audit Reports; TIF Urban Renewal Report, Resolution No. 2016-39 certifying unpaid sewer/refuse debt to county auditor, Resolution No. 2016-40 creating capital improvement fund for Division Street Project. Roll call vote was taken. All ayes. Motion carried.

Citizens’ Comments: None.

Reports:
Library: Library Director Hoover noted the following: almost done with children books inventory; starting national reading program of 1000 books read before kindergarten; adult local history program also starting with genealogy on 9-28, prohibition in Iowa on 10-12, and share your own history on 10-19. She noted there will be jigsaw puzzle of aerial of Swisher at the library.

Engineer: City Engineer Cutsforth noted the following: met with Division Street Steering Committee and will meet on September 19th; worked on Central Street drainage issue and sewer connection request; dealing with contractor on Orchard Street Storm Sewer Project to fix the seeding and waterway on Kenny Feldmann’s property, Cutsforth requested council to approve $1600 additional matting to help control erosion on Orchard Street Storm Sewer Project. Council agreed.

Mayor: Mayor Taylor noted he and the city clerk will be attending the Iowa League of Cities Annual Conference this week and council to let him know if there are certain sessions they would like them to attend; he will be attending the Iowa Library Association Conference at his own cost; congratulated Swisher student Jessica Heims for placing 8th place in discus throw in the Paralympic Games.

Council: Stagg noted Men’s Car Show is this Saturday and welcome everyone to come or participate in the car show. He requested the public to give their input and thoughts regarding Division Street improvements.

Employees: Vandracek noted the following: LL Pelling completed sealcoat project last week but will return to do the crack sealing; Dean and him put rock on some of the alleys; have loads of lime to put on Castek Park trail; will be putting out barricades to close streets for car show; will be removing shrubs and installing new shrubs at city hall and city signs. Neuendorf noted there was no roadwork signs of detour or road closed when Pelling did the seal coat project. Kakacek noted an IPERS audit will be coming up; received bonus check from GovDeals for selling city surplus on their website; Farmer’s Market ends October 6th; noted Saints sign downstairs was awarded to the City several years ago from IDOT and will be installed; been cleaning/discarding old files.

Miscellaneous: Council reviewed Library Board 7-25-16 Minutes, Division Street Steering Committee 8-16-16 Minutes. Neuendorf stated the Division Street Steering Committee wants input from residents regarding this project.

BUSINESS:
**Speed Bumps:** Mayor Taylor explained the type of speed bumps the city was looking to install on Alan Avenue for speed reduction. Engineer Cutsforth noted they would be installed at the south end of the new pavement on Alan Avenue and signage is required. Feldmann offered the city to use his two speed bumps he owns as a trial period. Svec inquired Alan Avenue residents that were present if they were in favor of speed bumps. After talking to the residents at the meeting, about 50% wanted speed bumps and 50% didn’t, but all were in favor of lowering the speed limit to 15 mph from the 25 mph. Council requested to have temporary flashing speed sign from Johnson County Sheriff Department for Alan Avenue. Kakacek will contact sheriff department. Angela Johnson recommended the community adopt “Swisher At Play” Program like Lander, Wyoming. After discussion, Svec moved, seconded by Hinrichs, to set public hearing to consider changing the speed limit from 25mph to 15mph on Alan Avenue for October 10, 2016 at 7 p.m. and ordinance. Roll call vote was taken. All ayes. Motion carried. Council postponed consideration of speed bumps until March. Council will see if the flashing speed sign and lowering the speed limit has helped the speeding before considering addition of speed bumps.

**Payment to Bushman Excavating:** After discussion of items not done on the Orchard Street Storm Sewer Project, Gudenkauf moved, seconded by Stagg, not to approve partial payment to Bushman Excavating until the punch list is complete. Roll call vote was taken. All ayes. Motion carried.

**Drainage Issues:** Engineer Cutsforth presented cost estimate of $16,434 to repair Central Avenue drainage issue. He noted the transformer would need to be moved and obtain permission from the railroad company to dig in their right-of-way. Gudenkauf would like to have a strategic plan for the community regarding the drainage issues in Swisher. After discussion, Stagg moved, seconded by Neuendorf, to approve engineer recommendation for Central drainage issue pending railroad company’s approval and obtaining bids for the work. Roll call vote was taken. All ayes. Motion carried. It was noted if the city doesn’t receive quick response from the railroad, the project would have to be done in the spring. Council postponed Rose Avenue and 4th Street drainage problem until spring.

**Set Public Hearing Date to Rezone:** Motion by Gudenkauf, seconded by Svec, to set public hearing date for October 10, 2016 at 7 p.m. to rezone Clint & Katie Haight Property (711 S wisher View Drive) from Agricultural to Single-Family Residential. Roll call vote was taken. All ayes. Motion carried.

**Connect to City Sewer:** Engineer Cutsforth presented costs estimates for Shane Schrader and Cedar Ridge Winery to hook up to city sewer with option 1 installing a new gravity sewer from the sewer plant, across farmland or on 140th Street right of way estimated at $540,000, option 2 installing gravity sewer line from the sewer plant to the east of the railroad tracks by Oak Avenue estimated at $100,000 (Schrader would then continue with a private force main) or option 3 with Schrader paying for all costs to hook up a private force main to the plant. Schrader mentioned he may be able to do option 2 for roughly $50,000 instead of $100,000. It was discussed that option 2 could be an incentive for developers coming to Swisher. Kakacek noted sewer reserves could be used for this if council chooses. Mayor raised concerns about open bidding process. After discussion, Hinrichs moved, seconded by Neuendorf to pay $36,000 to Schrader Excavating to install gravity sewer line from sewer plant to east of the railroad (option 2) plus waive $6,000 sewer connection fees for Schrader and Cedar Ridge Winery, contingent on Schrader’s final agreement. Roll call vote was taken. All ayes. Motion carried. Schrader will design the connection and Cutsforth will review.

Motion by Hinrichs, seconded by Svec to move agenda item 4n. –request to waive monthly sewer fee for secondary sewer hookup to the next agenda item. Roll call vote. All ayes. Motion carried.

**Request to Waive Monthly Sewer Fee for Secondary Hookup:** Gary Hovey requested not to pay monthly sewer bill to hook up a separate sewer line from his outbuilding. After discussion, Gudenkauf moved, seconded by Hinrichs, to approve request of not paying for monthly sewer bill for secondary hookup and pay $150 to connect directly to main sewer line. Roll call vote was taken. All ayes. Motion carried. It was noted the verbiage for sewer connections in the city code were not clear and directed this to be reviewed at the next regularly scheduled council meeting.

**BarkerLemar Agreement:** After review of agreement and approval from the state for reimbursement, Stagg moved, seconded by Gudenkauf, to approve BarkerLemar Agreement for D & G Lot cleanup at cost of $6,919.00. Roll call vote was taken. All ayes. Motion carried.

**Electronic Speed Sign:** Kakacek presented quotes for electronic speed sign to be installed at west end of town. She noted this would have to be a budget amendment and after receiving costs estimates for drainage of Central Avenue, felt there was not enough funds to purchase at this time. Motion by Svec, seconded by Gudenkauf, to table purchasing electronic speed sign and discuss at future time.
Message Center: Kakacek presented examples and cost of message center that could be installed east of city hall. She noted the City has received a $500 grant from MidAmerican for the message center. Mayor requested Council to choose a specific sign they like. After discussion, Kakacek will send letter to groups in town requesting to contribute towards the community message center. Svec stepped out of the room at 9:30 p.m.

Purchase Christmas Decorations: Vondracek requested to purchase $1,000.00 of Christmas pole decorations that was budgeted. Motion by Gudenkauf, seconded by Hinrichs, to approve purchasing $1,000.00 of Christmas pole decorations. Roll vote was taken. Ayes: Gudenkauf, Hinrichs, Neuendorf, Stagg. Absent: Svec. Motion carried. Svec returned at 9:32 p.m.


Service Line Warranty Program: Kakacek presented service line warranty program that residents can purchase for sewer lines and in-home plumbing. Council would like to review more and postponed for next regularly scheduled council meeting.

Future TIF Revenue: Kakacek inquired council if they would want future TIF revenue to go for principal payment of the sewer revenue bond after the current TIF bond is paid off. Council agreed.

Set Halloween Trick/Treat Date and Time: After discussion, Gudenkauf moved, seconded by Svec to set Trick/Treat night for Monday, October 31st from 5:30 p.m. to 8 p.m. Call for vote. All ayes. Motion carried.

Correspondence: Council reviewed letter from Iowa Economic Development Authority approving City of Swisher’s annexation and notice of Cedar Rapids annexation request. Johnson County Sheriff July and August 2016 Reports; Jefferson-Monroe Fire Department Annual Report; IDNR Phase II Report on Johnson County Maintenance Shed; Swisher 2015 Annual Fiscal Conditions Report from IGFI; ICAP Annual Report; South Slope Update; Iowa Municipal Benefits Plan Program; Building Permits for 66/68 2nd Street SE and 218 2nd Street SW were on the council table for review.

Adjournment: Motion by Svec, seconded by Stagg to adjourn. Call for vote. All ayes. Motion carried. Meeting adjourned at 10:12 p.m.

_______________________________
Tawnia Kakacek, City Clerk

_______________________________
Christopher Taylor, Mayor